

DEPARTMENT FOR THE WELFARE OF SC/ST/OBC

GOVERNMENT OF NCT OF DELHI

LIST OF SCHOLARSHIP SCHEMES

State Schemes

1. Reimbursement of Tuition Fees to the SC/ST/OBC students of Class I to XII, studying in recognized Public/Private schools of Delhi.
2. Merit Scholarship for students belonging to SC/ST/OBC category studying in Professional/Technical Colleges Institutions/Universities.
3. Dr. B.R. Ambedkar State Topper Award to SC/ST/OBC students.
4. Mukhyamantri Vidyarthi Pratibha Yojna for SC/ST/OBC students
5. Financial Assistance to SC students for pursuing Higher Studies Abroad. (Offline)

Centre Sponsored Schemes

6. Post-Matric scholarship scheme for OBC students (CSS)
7. Pre-Matric scholarship scheme for OBC students (CSS)
8. Post-Matric scholarship scheme for SC students (CSS)
9. Pre- Matric scholarship scheme for SC students (CSS)

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Scheme wise detailed guidelines are as under:

State funded scholarship schemes

1. Reimbursement of Tuition Fees for SC/ST/OBC categories students studying in class I to XII

Attention: For SC/ST/OBC students with family income below Rs.3.00 lakh per annum for reimbursement of tuition and other compulsory fees in recognized public schools in Delhi.

Terms and conditions

- Family income should not exceed Rs. 3.00 Lakh per Annum. Income certificate issued by competent authority of Delhi should be valid at the time of submission of application required.
- The applicant should upload Caste Certificate (SC/ST/OBC) issued in the name of student or his father's name by SDM/Deputy Commissioner (Revenue), GNCTD, Domicile Certificate of Delhi if the caste (SC) certificate is not issued by the competent authority of Govt. of NCT of Delhi is required.
- The school in which he/she is studying should be recognize/affiliated with Dept. of Education, Govt. of NCT of Delhi / Municipal local bodies of Delhi.
- Repeaters in a particular class will not be eligible for such benefits.
- Students studying in classes I to XII will be entitled for reimbursement of **tuition fees, Lab fee and Library fees** will be reimbursed to only those scoring 50% and above marks and having not less than 70% attendance in the preceding year.
- **Tuition fees, lab Fess & Library Fees (Maximum Reimbursement amount Rs. 48,000/- or actual paid whichever is less) should be reimbursed.**
- Bank Account should be in the name of the student (Joint Bank Account with parent/Guardian is also permissible), active and seeded with Aadhaar no of student.
- Original Fees receipts for the current academic session should be uploaded on the portal.

2. Merit Scholarship to SC/ST/OBC categories students studying in Professional/Technical Colleges/Institutions/Universities.

Amount of Assistance & Level of Education:

Course of Study Group-A

- Degree course in medical/engineering/B.Sc. (Agri)/ Veterinary Science/Forensic Science/Higher Technical and professional studies (ii) Degree level course in Indian medicine B.A.M.S & comparable course in Ayurvedic, Unani/ Tibbia and Homeopathy system of Medicine.
- Degree courses and technical /professional and vocational courses

Hostellers Rs.20000/- per Annum

Day Scholar Rs.12000/- per Annum

- Post graduate courses in above and other technical and professional courses

Hostellers Rs.24000/- per Annum

Day Scholar Rs.15000/- per Annum

Course of Study Group-B

- Diploma level courses in Indian medicine B.A.M.S & comparable course in Ayurvedic, Unani/Tibbia and Homeopathy system of Medicine.
- Diploma level course in Engg. Technology, Architecture, Printing Technology, Overseer, Draftsman Surveyor, Hotel Management, Catering, Applied Nutrition, Commercial Pilot License Wireless & TV Operator Sound Recording & Engineering, Photography, Film Direction, Acting, Screenplay Writing.
- Post graduate courses in science subjects
- (Above mentions) diploma level and post graduate diploma courses in technical / professional and vocational courses.

Hostellers Rs.15000/- per Annum.

Day Scholar Rs.9000/- per Annum.

Course of Study Group-C

- Certificate courses in Engg. Technology, Architecture & Medicine Diploma & Certificate courses in Agri/Vet Sc/Fisheries/Dairy/Public Health/Sanitary Inspector/Rural services/Library Science/sub officers course in National fire service college Nagpur, Degree/Post graduate Diploma & Post Graduate course in teachers training/ Library Sc./ Physical Edn/ Music/ Fine/ Arts/ Law/ Craft Instructor/ Passenger Transport Management/ Associate degree in Pharmacy.
- Certificate course in technical / professional and vocational courses form Govt. / recognised institutes (course duration at least one year)

Hostellers Rs.12000/- per Annum.

Day Scholar Rs.8000/- per Annum.

Course of Study Group-D

- General courses up to graduate level studies in Arts & Commerce & other subjects

Hostellers Rs.12000/- per Annum.

Day Scholar Rs.8000/- per Annum.

- General course Post Graduate and above level studies in Arts & Commerce & other subjects

Hostellers Rs.15000/- per Annum.

Day Scholar Rs.9000/- per Annum.

Eligibility criteria of this Scholarship Schemes is given below:-

- Merit Scholarship to SC/ST/OBC students studying in recognised Colleges/Professional/ Technical Institutions.
- The students should not have less than 60% marks in previous→ academic year.
- Family income is not applicable in case of SC/ST students. But family income ceiling of the parents in r/o OBC students is Rs. 3.00 Lakh Per annum and income certificate is required to be uploaded on the portal issued by competent authorities of GNCT of Delhi, valid at the time of submission of application.
- Students getting stipend from Institutions/Government during the course of study are also eligible to get the merit scholarship.
- The applicant should have Caste Certificate (SC/ST/OBC) issued in the name of student or his father's name issued by SDM/Deputy Commissioner (Revenue), GNCTD. Domicile Certificate of Delhi is required to be uploaded, if the caste (SC) certificate is not issued by the competent authority of Govt. of NCT of Delhi.
- In case of Gap up to 3 years affidavit to be uploaded on the portal.

3. **Dr. B.R. Ambedkar State Topper Award to SC/ST/OBC students**

Amount of Assistance

An award of Rs.25000/- is given to each of the toppers in each discipline after completion of degree course in each university, if student belongs to SC/ST/OBC category

Terms and Conditions

- The student must have passed his/her 10th and 12th class from Delhi.
- The award is given to a student, who tops among the SC/ST/OBC in each discipline of the professional/Technical degree course.
- In support thereof must produce SC/ST/OBC caste certificate issued by the competent authority of Delhi.
- The topper student is awarded only once after passing out of the final examination of the course.
- The award is conferred among the toppers of all professional/technical courses. Being a merit based award, no family income limit has been laid down.

4. Mukhyamantri Vidyarthi Pratibha Yojna for SC/ST/OBC students

- **Attention:** SC/ST/OBC students of class IX to XII of all Government/Aided/Recognized public schools affiliated to Directorate of Education/Kendriya Vidyalaya Sangathan/National Open School/Schools affiliated to NDMC/Delhi Cantonment Board, East Delhi Municipal Corporation, North Delhi Municipal Corporation and South Delhi Municipal Corporation

Terms and Conditions:-

- a) The applicant should be resident of GNCT of Delhi.
- b) The scholarship amount is Rs. 5000/- per annum for the students studying in class IX and X and have secured minimum 50% marks in the previous class and Rs. 10,000/- per annum for the students studying in class XI and XII have secured 60% marks in the previous class.
- c) Family income should not exceed Rs. 8.00 Lakh as per with the EWS income limit, subject to exclusions notified by Government of India and annual income limit for students who secured minimum 75% marks in previous class, no income limit is applicable. The EWS certificate is to be issued by the competent authority of Govt. Of NCT of Delhi.
- d) The applicant should upload Caste Certificate (SC/ST/OBC) issued in the name of student or his father's name by SDM/Deputy Commissioner (Revenue), GNCTD, Domicile Certificate of Delhi if the caste (SC) certificate is not issued by the competent authority of Govt. of NCT of Delhi.
- e) Repeaters in a particular class will not be eligible for this scheme.
- f) Bank Account should be in the name of the student (Joint Bank Account with parent/Guardian is also permissible), The account should be active and seeded with Aadhaar no of student.

Amount of Assistance:

- | | | | |
|----|----------------|---|------------------------|
| a) | IX & X Class | : | Rs. 5,000/- Per annum |
| b) | XI & XII Class | : | Rs.10,000/- Per annum. |

Documents required:

- i. For SC/ST/OBC students, Caste certificate issued by the concerned office of the District Magistrate of Revenue Department, GNCT of Delhi.
- ii. Annual family Income Certificate issued by the Revenue Department, GNCT of Delhi.
- iii. Proof of studying in class 9th to 12th in the schools in Delhi.
- iv. Mark sheet of previous year.

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5. Financial Assistance to SC students for pursuing higher studies in abroad

The scheme envisages providing financial assistance to 100 selected candidates for pursuing higher studies abroad through accredited universities at the level of Masters and Ph. D in the following specified fields of study.

S.NO.	Field of study
1	Engineering & Management
2	Pure Sciences & Applied Sciences
3	Agricultures Sciences & Medicine
4	International Commerce, Accounting & Finance
5	Humanities & Social Science

MINIMUM QUALIFICATION

- a) For Ph.D- 55% marks or equivalent grade in relevant Master Degree.
- b) For Master's Degree-55% marks or equivalent grade in relevant Bachelors Degree.

(i) **AGE :**

Below 30(Thirty) years, as on cut-off date of respective year.

(ii) **INCOME CEILING**

Total family income from all sources should not exceed Rs. 8,00,000(Rs. Eight lakhs per annum).

(iii) **ELIGIBILITY CRITERIA**

- i) The candidate should be citizen of India .
- ii) "The candidate must be a domicile of Delhi." Or "The candidate must be a bonafide resident of Delhi having any documentary proof of residence in Delhi for at least last five years."
- iii) Only one child for the same parents/guardians will be eligible and to this effect a self-certification will be required from the candidates.
- iv) Candidates who are employed must forward their applications through their employer, alongwith a 'No Objection Certificate' (NOC) issued by the employer.
- v) The candidate will not be eligible for scholarship/financial assistance under this scheme to pursue the same Level (Masters/PhD) course for which he/she has already acquired the qualification from any university either in India or abroad.

(iv) **OTHER MANDATORY REQUIREMENTS/CONDITIONS**

- I) Selected candidate is required to give an undertaking/self declaration stating that in case he/she discontinues his studies, he/she has to pay back to the Govt. forthwith the amount of financial assistance disbursed to him/her till date.
"However, where discontinuation of studies seems to be unintentional and attributed to genuine circumstances/compulsions, the matter would be referred to the same committee as proposed to be constituted for selection of candidates in point (vii)(i)."
- II) The candidates shall not change the university / Institution or course of study or research for which scholarship has been sanctioned. However, under extraordinary

circumstances, if the change is required, then it shall be left to the discretion and decision of the Selection Committee only.

- III) All candidates after having availed under this scheme or ordinarily require returning to India. However, permission for staying for 2 years after completion of the course may be considered, for the reasons should be recorded in the writing without any financial support. The decision would rest with Government of NCT of Delhi. The awardee after having returned to India is also required to immediately intimate to the Government in writing about having returned to India.
- IV) The candidate on return to India has to remain in India for at least 5 years and is also required to serve the Government if he/she continues to be in Government service after return to India as one was before going abroad with award under the scheme.
- V) Those who have already left the country and are pursuing studies abroad prior to the issue of the date of advertisement will not be considered for award of scholarship.
- VI) The candidate before leaving for overseas to pursue the course for which he/she was selected, shall give a declaration to Government that he/she has not already acquired the qualification in the meanwhile or has not submitted the final thesis leading to active possibility of acquiring the qualification, from an Indian University.
- VII) Students who have already obtained unconditional offer letter for admission in one of the Universities/Educational Institutions abroad which is accredited by an authorized body of that country, from academic session (year) onwards may be considered for the award on a first-come-first-served basis, subject to fulfilment of other conditions of the scheme and availability of the slots.
- VIII) The financial assistance will be admissible from the date of approval of the scheme and no past claims will be entertained.
- IX) After completion of the course the candidate shall submit the course completion certificate by the concerned Institution/University to the Secretary, Deptt. for Welfare of SC/ST/OBC, Delhi.
- X) The candidate has to give an undertaking that he/she has not received any scholarship. financial assistance from any Govt./other organization including university/college for the same course he/she is applying under the scheme.

(v) **DURATION OF AWARD WITH FINANCIAL ASSISTANCE**

- i) An amount of Rs. 5 Lakhs per annum will be provided subject to maximum of Rs.20,00,000(Rupee Twenty Lakh only) for the entire period of the duration of Ph.D course and Rs. 5 lakh per annum subject to a maximum of Rs. 10,00,000/- (Rupees Ten Lakh only) for pursuing Masters degree or actual amount whichever is less.
- ii) The prescribed financial assistance is provided up to completion of the course/research or the following period, whichever is earlier
 - a) Ph. D – 04 years(Four year)
 - b) Master's Degree- 02 years(Two years)
- (iii) The financial assistance will be released only after the confirmation about the admission of the candidate in foreign university subject to submission of relevant documents i.e. application forms/offer letter, visa, passport, bank details of the applicant etc or any other document sought by the Department.

(vi) **DOCUMENTS REQUIRED**

- i) **Self Attested photo copies of the following documents must accompany with applications**
 - (a) Matriculation or other certificate as proof for date of birth.
 - (b) All Degree/Diplomas/Certificate with mark sheets.

- (c) Income certificate in the prescribed format duly issued by competent authority of Delhi.
- (d) Student should be bonafide resident of Delhi and should have valid caste certificate issued by competent authority.
- (e) Offer letter off university/institution, if obtained admission.
- (f) Admission letters or documents giving details of the university, expenditure during the stay etc. has to be furnished.
- (g) An undertaking/self declaration (Annexure-I)
- (h) Aadhar card of student is mandatory for availing the financial assistance.

(vii) SELECTION PROCEDURE

- i) Applications requesting for financial assistance under the scheme shall be submitted on-line. Candidates after assessing their eligibility, as per condition of the scheme shall apply on-line (employed candidate through proper channel), in the prescribed format and upload copies of all required documents along with the on-line application. Thereafter, all applications received up to last date of receiving applications will be put before the selection committee comprising of following.
 1. Pr. Secretary/Secretary, Department for the Welfare of SC/ST/OBC, Delhi – **Chairman.**
 2. Special secretary, Finance Department, govt. of NCT of Delhi-**Member.**
 3. Special Director, Directorate of Higher Education, Govt. of NCT of Delhi – **Member.**
 4. Deputy Director (scholarship), Department for the welfare of SC/ST/OBC, Govt. of NCT of Delhi – **Member.**
 5. HOD/Representative of I.P. University and Delhi University – **Member.**

Two or three members will be Co-opted with the committee.
- ii) The candidate will be required to present themselves for personal interview before the selection committee, if required.
- iii) In case of tie between two or more candidates the one who is elder in age (as per the date of birth recorded in Secondary School Certificate) will be placed above the others.
- iv) The Govt., if necessary, in consultation with other Department/Agencies, shall take decision on such issues concerning awardees as may arise from circumstances which are of unforeseeable nature and thus, not covered under this written scheme and such decisions of the Government shall be final and binding on the awardee.

(viii) MODE OF PAYMENT

The financial assistance will be credited to the bank account of the candidate in appropriate instalments but the 1st instalment will be credited immediately after confirmation of the admission and subsequent instalment once in every six months/one year, as the case may be, on receipts of progress report from concerned Institution/university abroad or any other documents deemed expedient by the Department.

(ix) DEFAULT OF THE SCHEME

- i) In case a candidate pursuing studies abroad violates any of the terms and conditions of the scheme or any adverse reports is received about him/her from any source then he/she shall be liable to refund the entire amount spent on him/her.

However, where violation seems to be unintentional and attributed to genuine circumstances/compulsions, the matter would be referred to the same committee as proposed to be constituted for selection of candidates in point (vii)(i).

- ii) If any candidate has furnished any false information/document and is established as false, he/she shall be debarred from the award and if he/she has availed of it or is availing, an action will be initiated for recovery of the amount spent along with prevalent current rate of interest.

ANNEXURE-1

UNDERTAKING

1. IS/o, D/o aged about years residing at do hereby undertake and submit this undertaking to the effect that I am selected for scholarship/financial assistance for pursuing higher studies abroad for the year 2019-20 from the Govt of NCT of Delhi, Department for Welfare of SC/ST/OBC, B-Block, IInd Floor, Vikas Bhawan, I.P Estate, New Delhi, with a financial assistance of Rs..... for 1st year of my studies abroad.
2. I hereby affirm that I am taking this scholarship/financial assistance benefit for my higher studies in University/College of city in..... Country for pursuingcourse.
3. I also affirm that I have not received any scholarship/financial assistance from any Govt./other organization including university/college for the same course for which I have applied under the scheme.
4. I submit that I will utilize the sanctioned amount of scholarship/financial assistance for the first year of my higher studies abroad as per the conditions laid down by the Government of Delhi and Department for Welfare of SC/ST/OBC.
5. I assure that I shall not change the university/Institution or course of study or research for which scholarship has been sanctioned except, under extraordinary circumstance, if the change is required, with prior approval of the Selection Committee only.
6. I assure that in case I discontinue my studies or violate any of the terms and conditions of the scheme or on receipt of any adverse reports or furnished any false information/document and is established, then I shall be fully liable to pay back to the Govt forthwith the amount of financial assistance disbursed to me till date along with interest, penal interest, compound interest etc as applicable and decided by the Govt of Delhi and Department for Welfare of SC/ST/OBC.
7. I assure that after completion of course I will return to India and immediately intimate to the Government in writing about having returned to India and shall submit the course completion certificate by the concerned Institute/University to the Secretary, Deptt. for Welfare of SC/ST/OBC. Delhi.
8. I assure that on return to India I will remain in India for at least 5 years and will also serve the Government, if continues to be in Government service after return to India, as I was before going abroad with award under the scheme.
9. I assure that I have not already acquired the qualification in the meanwhile or have not submitted the final thesis leading to active possibility of acquiring the qualification, from an Indian University.

DEPONENT

VERIFICATION

Verified at New Delhi on this day of2019 that the above said contents are true to the best of my knowledge and belief and nothing has been concealed by me.

DEPONENT

**GOVERNMENT OF NCT OF DELHI
DEPTT. FOR THE WELFARE OF SC/ST/OBC
B-BLOCK, 2ND FLOOR, VIKAS BHAWAN, I.P. ESTATE, NEW DELHI-110002**

APPLICATION FORM

**FINANCIAL ASSISTANCE TO SC STUDENTS FOR PURSUING
HIGHER STUDIES IN ABROAD**

(To be filled in English or Hindi Language only in Block letters)

S. No. Particulars

1. Name(Shri/Smt./Km.) : **First Name** **Middle** **Name**
Surname
(According to Matriculation Certificate)

*Passport size
Photograph to
be pasted here*

2. Father's/ Husband's Name:

3. Date of

DAY	MONTH	YEAR

 Birth:

4. Age

YEARS	MONTHS	DAYS

5. Place of Birth (with name of State/UT):

6. Nationality:

7. Religion:

8. Caste:

(Attach self attested photocopy issued by the Competent Authority).

9. Marital Status

10. Address (with Pin code No.)

a) Present address (Correspondence):-

b) Permanent address:

d) E-Mail ID, if any:

e) Phone Nos:

Office _____ Residence _____

f) Aadhar No:-

11. Total Family Annual income from all sources for the year 2018-19:-

	Name	Income	Profession / Occupation
Applicant			
Father			
Mother			
Brother(s)	i) ii) iii)		
Sister (s)	i) ii) iii)		
Spouse, If applicable			
Guardian, If applicable			

12. Bank Detail of the Applicant: (Attach Copy of Applicant Bank details also)

Applicant Name	Bank Name	Bank Address	Account No.	MICR Code	IFSC Code

13. Particulars of academic/professional examinations passed or pursuing (From Graduation or equivalent):

Name of the Board/University/Institution	Exam Passed Certificate/Degree Awarded	Year of Examination	Subjects	% age of Marks obtained*	Class/ Division

* Grades obtaining in CGPA/SGPA may be converted in percentage as certified by the institute.

14. Details of published Research papers/books, if any:

(Please attach a separate sheet for necessary action)

15. (a) Employment particulars **of the applicant**, if any:

Office/ Organisation	Date of joining	Date of Leaving	Designation	Nature of work	Monthly Salary including all allowances
1	2	3	4	5	6

(b) Other work experience, if any.

16. Next of kin in India to be notified in case of emergency:

Name	Address	Relationship	Contact No.

17. Have **You** / Any of your **Family Member** been awarded this scholarship?

If so, please state their name, relationship with you and year of award.

18. Degree/Programme for which scholarship is sought i.e. Masters./Ph.D.

19. If you have applied for admission and seeking assurance for scholarship, specify:-

Institution abroad along with the accreditation details*	Course*	Expected date of joining	Conditions, if any, of admission offer (with copies of relevant correspondence)

*Provide document in support for applying in foreign Universities

20. **Have you applied for visa** : **Yes/No**

If applied, which type of visa have you applied for :

21. **Have you obtained visa** :

If obtained, which type of visa have you obtained :

22 Prospects in India after study abroad.

23 If applied for any scholarships in the past, state the titles/results.

FOR PASSAGE GRANT

S. No	Particulars
1	Institutions where the course is to be provided, and details of course of study for which scholarship is awarded
2	Date of joining the course
3	Duration of study abroad
4	Likely date of completion
5	Likely date of return to India
6	Amount of assistance sought from Govt. for economy class air passage to the country of study

Declaration

I hereby declare that the above entries are true to the best of my knowledge and belief, and furnishing of false information by me will attract such action as detailed in the regulations of the Scheme.

(Signature of candidate)

Name of the candidate:

Contact No.....

Place:.....

Dated:.....



GUIDELINES

POST MATRIC SCHOLARSHIPS TO THE STUDENTS BELONGING TO SCHEDULED CASTES FOR STUDIES IN INDIA (2020-2021 to 2025-26)

GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE &
EMPOWERMENT
Department of Social Justice & Empowerment
(March, 2021)

**SCHEME OF POST MATRIC SCHOLARSHIPS
TO THE STUDENTS BELONGING TO SCHEDULED CASTES FOR**

STUDIES IN INDIA (PMS-SC) (With effect from 2020-2021)

1. Objective

1.1 The objective of the scheme is to appreciably increase the Gross Enrolment Ratio of SC students in higher education with a focus on those from the poorest households, by providing financial assistance at post-matriculation or post-secondary stage to enable them to complete their education.

2. Scope

2.1 These scholarships are available for studies in India only and the awardees are selected by the State Government/Union Territory to which the applicant actually belongs (i.e. the State/UT in which permanently settled or domiciled, as per the terms of domicile decided by the State).

2.2 This is applicable to all the students who are currently beneficiaries of the scheme as well as fresh admissions.

3. Definitions

a) "**Group 1: Degree and Post Graduate level professional courses**" shall mean: all Professional courses in Medicine, Engineering, Technology, Planning, Architecture, Design, Fashion Technology, Agriculture, Veterinary & Allied Sciences, Management, Business Finance /Administration, Computer Science/ Applications (ii) Post Graduate Diploma courses in various branches of Management & Medicine(iii) C.A./I.C.W.A./C.S./I.C.F.A. etc. (iv) M.Phil., Ph.D. and Post-Doctoral Programmes (D.Lit., D.Sc. etc.) of Group I, Group II and Group III courses.(v) L.L.B, Integrated L.L.B, L.L.M

b) "**Group 2: Other Professional Courses leading to Degree, Diploma, Certificate**" shall mean all Professional Courses leading to Degree, M Ed. / M. Pharma., Diploma, Certificate in areas like Pharmacy (B Pharma.), Nursing(B Nursing), BFS, other para-medical branches like rehabilitation, diagnostics etc., Mass Communication, Hotel Management & Catering, Travel/Tourism/Hospitality Management, Interior Decoration, Nutrition& Dietetics, Commercial Art, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2) and

Vocational stream, ITI courses and Polytechnic where entrance qualification is Class XII or above.

c) "**Group 3: Graduate and Post Graduate course**" shall mean: courses not covered under Group 1& Group 2 e.g. B.A / B.Sc. / B.Com etc. M.A/ M. Sc./ M.Com etc.

d) "**Group 4: All post-matriculation (Post Class X level) non-degree courses**" shall mean: All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. Senior secondary certificate (class XI and XII); both general and vocational stream, ITI courses, 3 year diploma courses in Polytechnics, etc.

Note: The list of courses in various groups is indicative and States/UTs may add courses as per laid down standard in the State/UT.

e) "**Compulsory non-refundable fees**" shall mean: fee payable for enrolment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the scholar to the institution or University/ Board, but does not include Refundable deposits like caution money, security deposit will, however, be excluded.

f) "**Demand**" for a year indicates the total fund requirement for release of scholarship to all eligible students under the scheme as per the entitlements for that **particular year**.

g) "**Freeship Card**" shall mean: A card issued by the State Govt./UT Administration that entitles a student eligible for scholarship under this Scheme, to take admission in an institution, without pre-payment of tuition fee and hostel fee.

4. Eligibility of Educational Institutions

4.1 Only such educational Institutions which maintain the laid down academic standards shall be covered under the scheme. The following conditions regarding the courses offered, performance of the institution, Aadhaar based attendance system are also required to be adhered to by the Institutions/Universities/Colleges in order to be eligible under the scheme:

- i. Only Institutions/Colleges with the 'AISHE Code'/UDISE' Code' shall be eligible for the scholarship scheme. Based on the AISHE/UDISE-Code of the institution, all details of the institution such as - registration, affiliation and accreditation, courses being offered and number of seats approved for each course - will be pulled from the AISHE/UDISE server on to the scholarship portal automatically.

Post Matric Scholarship for SCs: Scheme Guidelines

- ii. All participating higher education institutions shall get NAAC/NBA accreditation before 2024, for continuation in the scheme from 2025-26 onwards.
- iii. The scholarship benefits shall be linked with Aadhaar based attendance system. Therefore, the college/institution will maintain Aadhaar based attendance on a daily basis and will submit attendance details on the portal.
- iv. The institutions will submit half-yearly self-audited reports to the State Governments in a prescribed format which shall be separately issued.
- v. The institutions should be willing to honour the FREESHIP CARD issued by the State/District Authority through the scholarship portal and admit the student without insisting on pre-payment of the college/tuition fee or hostel fee. This would be paid by the student on release of the scholarship amount by the Government as per the provisions of this scheme. In this regard, the State Governments will coordinate with the institutions located in their respective States.

4.2 Scholarships will be given for the study of all recognized post-matriculation or post-secondary courses (Intermediate/Senior Secondary, Diploma, long-term Vocational Training Certificate, Graduate, Post Graduate courses etc.) pursued in recognized Institutions/ Universities/ Colleges falling in any of the following 9 categories:

- i. Institutions of National Importance;
- ii. Central University/ State University/ Autonomous colleges recognized by UGC and Universities /Colleges recognized under section 2(f) of UGC Act;
- iii. Deemed Universities;
- iv. All Private Universities recognized by State/Centre;
- v. Private Professional Institutions affiliated to a recognized Central/State University and covered by a Fee Fixation Committee as mandated by Supreme Court;
- vi. Recognized schools/colleges for Classes XI and class XII;
- vii. Diploma granting Institutions as recognized by State/UT Governments;
- viii. Vocational Training Institutes affiliated to National Council of Vocational Training (NCVT);
- ix. Institutions affiliated/ approved by the appropriate bodies like NMC/AICTE etc. or any regulatory body established by State/UT/Centre.

Provided that where a particular number of seats for a particular course have been recognized / authorized by the concerned regulatory authority, the scholarships shall be restricted to those numbers and courses.

5. Conditions of Eligibility of Students

5.1 The scholarships are open to Nationals of India only.

5.2 Only those candidates who belong to Scheduled Castes so specified in relation to the State/Union Territory to which the applicant actually belongs /domiciled as determined by the State/UT and who have passed the Matriculation or Higher Secondary or any higher examination of a recognized University or Board of Secondary Education will be eligible.

5.3 Scholarships will be paid to the students whose parents'/guardians' income from all sources does not exceed Rs. 2,50,000/- (Rupees Two lakh Fifty thousand only) during the last Financial Year. Income certificate is required to be taken once only i.e. at the time of admission only to courses which are continuing for more than one year. The income certificate shall be issued by the Authority as decided by the State Government.

5.4 The ceiling on age limit for admission as regular student in different classes should be decided by concerned Institutions.

5.5 Candidates who, after passing one stage of education are studying in the same stage of education in a different subject e.g. Intermediate Science after Intermediate Arts or B.Com after B.A. or M.A in one subject after M.A in other subjects will not be eligible.

5.6 Students, who pursue their studies through correspondence/online courses, are also eligible. The term correspondence includes distant and continuous education for courses in Central/ State Universities only. Non-refundable fees shall be paid and no academic allowance will be paid.

5.7 All the children of any parent/guardian will be entitled to receive benefits of the scheme.

5.8 A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, whichever is more beneficial to him/her, and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the date he/she accepts another scholarship/stipend. The student can however, accept free lodging or a grant or ad-hoc monetary help from the State Government or any other source for the purchase of

books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.

5.9 All seats filled through arbitrary and non-transparent processes (including management quota, NRI quota, spot admissions etc.) without following the merit criteria as decided by the State Government are not eligible for these scholarships. The fees claimed against management quota seats, spot admission seat in any Institution /University will not be reimbursed. In case of any contradiction on the classification of seats or non-clarity on the classification of seats in the State/UT, the following criteria may be followed:

- i) If there is no arbitrariness/ discretion in the admission process and the fee for the course is fixed by the Fee Fixation/Fee Rationalization committee set up by the competent authority, the said seats may not be considered as the Management Quota Seats. However, the State Governments may satisfy themselves of the following before release of scholarships:
 - i. That the applicants claiming the scholarship have been admitted through a transparent process which involved calling of applications through advertisements, preparation of ranks, selection of candidates on merit list, and publication of selection list and others as deemed fit by the State Government;
 - ii. That the fees for courses are duly approved by the Fee Fixation/Fee Rationalization Committee set up by the competent authority.

5.10 Students shall be encouraged to have Aadhaar linked Bank accounts to facilitate payments through the Aadhaar Payment Bridge.

6. Role of the State Governments

6.1 Although many SC students have availed benefits under this scheme and have occupied high positions in the society, still the Gross Enrolment Ratio (GER) of SCs in higher education (23.0%) lags behind the national average (27.0%). It is the endeavour of the Government to raise the GER of SCs in higher education from 23.0 % to the national average in the next five years. Similarly, the GER in Senior Secondary education of SCs has to increase from the current 56% to the national average in the next five years. Towards this end, special focus of the implementing agencies is required to achieve the goal.

6.2 All the SC students with annual income of up to Rs 2.50 lakh per annum would be eligible under the scheme. However, the State Government will additionally make special efforts to identify the poorest households from various sources and enroll the eligible students under the scheme in a mission mode. Further, these students would be monitored on regular basis so that they continue with their studies. Such students shall include (i) students from SC households with three or more deprivations as per SECC-2011 (ii) students from SC households where one or both the parents are illiterate and (iii) the students who have passed 10th standard from a State Government/ Municipality/Local Body school. In this regard, States/UTs will launch special campaigns to identify and cover such students.

6.3 States/UTs may adopt methodology suitable to the local conditions for identification of such students e.g. SC majority districts/blocks/villages may be taken first for identification of poorest students or students leaving class 10th or 12th class may be tracked in association with the education department or data emanating from other Central/State schemes indicating the dropouts rates or other sources as deemed fit. Every State Government shall undertake a campaign every year in March/April to identify such students and mentor them to enrol and avail scholarships. Such students will be helped for identification of courses also as per their skills.

6.4 Awareness drive shall be undertaken by the State Governments/UTs about the scheme through the Gram Panchayats Notice Boards, school committees, and discussions in the parent-teacher association meetings and other public awareness measures, in order to extend its coverage and also minimize any misuse by unscrupulous elements.

6.5 The States are required to take up identification of the students for fresh enrolment by taking up systematic drive covering all the higher secondary schools and encouraging the pupils who have dropped out after Class 12th to come back to higher education.

6.6 It is essential that the fresh enrolments to the extent possible are made in the courses which are having employment potential. For this purpose, the State may do an exercise in consultation with the Higher Education Department of the State Government, and the State Skill Mission for identifying courses which would improve the employment potential of the students. It is strongly advised that fresh enrolment may be made in these courses. Such skill courses should be long term courses with periodicity of at least 1 year and conducted by the institutions as per Para 4 of the scheme guidelines.

6.7. State Government will ensure that the beneficiary, at the time of admission, applies for the scholarship also. In this regard, the State Government may open facilitation centers

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or nominate a nodal officer in the educational institutions so that the entry into the student database for renewals and fresh admissions can be done in a stipulated timeframe.

6.8 The State Governments shall put in place a scholarship portal that has all features as prescribed in para 13 of these guidelines and share the data on a real-time basis with the Central portal.

6.9 The State/Central Government shall have robust monitoring systems, including field inspections, social audits, data analytics etc. so that timely payments are made to eligible beneficiaries.

6.10 States/UTs shall ensure that Fee Rationalization/Fixation Committees are set up for all courses.

7. Components of the Scholarship

7.1 The scholarship includes the following components for the complete duration of the course:-

- i. Compulsory non-refundable fees including tuition fee, as fixed by the Fee Fixation/Rationalization Committee of the State Government
- ii. Academic allowance

Category of courses	Yearly (in Rs)	
	Hostellers	Day Scholars
Group 1: Degree and Post Graduate level professional courses	13500	7000
Group 2: Other Professional Courses leading to Degree, Diploma, Certificate	9500	6500
Group 3: Graduate and Post Graduate courses not covered under Group I & Group II	6000	3000
Group 4: All post-matriculation (Post Class X level) non-degree courses	4000	2500

Note 1. Ten percent extra allowances shall be provided for Divyang students.

Note 2. Students pursuing C.A. /I.C.W.A. /C.S. /I.C.F.A. shall be treated as day scholars for the purpose of academic allowance. Students studying through correspondence/online courses shall not be eligible for academic allowance.

Note 3. The academic allowance as above shall be applicable from the year 2021-22. For the year 2020-21 the allowances as applicable under the earlier guidelines shall apply.

7.3 The Academic Allowance will be linked with the Consumer Price Index Number for Industrial workers. The Annual increment will be applicable w.e.f. April of each year and will be based on Index for the period January-December of the preceding year. The first revision would be applicable w.e.f. April, 2022 and in this regard Department will issue separate orders on Annual basis.

7.4 The State Governments may, if they so decide, top up the academic allowance from their own resources.

8. Freeship Card and process for issue

8.1 All eligible students shall be entitled to take admission in the institutions without pre-payment of tuition fees and hostel fees as per the Scheme Guidelines. To enable this, a FREESHIP CARD will be issued by the State Government to the eligible students, as per procedure detailed below. This Freeship card shall make the student eligible to study in the institution without pre-payment of the fees, and on the condition that as and when amount is released to the student's account, the institution would be intimated to collect the same from the student.

8.2 The student shall, well before the expected date of admission, register for issuance of a Freeship Card on the respective scholarship portal giving the details like the Aadhaar number, the name of the course in which he/she wants to take admission (e.g. MBBS, B.Sc., Class XI etc.) and an undertaking that the institution's charges would be paid within 7 working days from the date of receipt of the scholarship amount in his/her account. For the purpose of registration of Freeship Card, the portals shall remain open throughout the year.

8.3 The verification of the income, caste and merit details should be automatically done from the databases which are linked online for instant verification. The process should be entirely paperless. Until the above system is brought into effect, the documents may be scanned and uploaded which include: passport size photograph, copy of each of the certificates for diploma, degree etc. in respect of all examinations passed, Caste certificate duly signed by the authorized officer, valid Income certificate issued by the competent authority as prescribed by the State Govt. etc.

8.4 After the registration on the Portal, if the student is found eligible, all States/UTs will complete the verification process within 30 days from the receipt of the registration request from the students and issue the Freeship Card through the IT portal, mentioning the course

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for which application is made so that the eligible students are not denied admissions due to delay in depositing tuition fees. It should be possible for the student to download the Free Ship Card from the portal itself. Once complete digitization of all the required certificates is done, such Freeship Card shall be automatically generated immediately on registration, if the student is found eligible.

8.5 The Freeship Card shall contain the details given in Annexure-1, and shall be digitally signed. For the purpose of admission, the Freeship card will remain valid for period of one year from the date of issue.

8.6 If a student wants to change his/her course before taking admission in an institution, he can do so by logging on IT portal and a fresh Freeship Card shall be issued automatically for all eligible students.

8.7 In case of renewal students, there shall be no need for fresh registration for the Freeship card and a card once issued to him/her shall be valid for the entire duration of the course.

9. Application for Scholarship and Verification

9.1 **Application-on-the-day-of-admission:** The institutions shall ensure that all students admitted to their institution and having Freeship Cards issued as detailed in para 8 of these Guidelines, apply on the IT portal for the scholarship **on the same day as the date of admission into the institution.**

9.2 On the day of admission itself, the institution shall verify on the scholarship portal that the student has taken admission in the institution with the same course as mentioned on the Free ship card and is now a bonafide student of the institution.

9.3. In case of renewal students, the student shall be auto-renewed based on the attendance and confirmation from the institution of the student having been promoted to the next class and having joined back the same course as hosteller/day scholar, as the case may be.

10. Funding Pattern of the Scheme

10.1 There will be a 60: 40 sharing ratio between the Centre and States (90:10 in case of North Eastern States) of the average demand for the scheme for three year period 2017-18 to 2019-20 (to be considered as the base period), with a 5% overall annual increase each

year in the Central assistance for all States put together in absolute terms w.r.t. base period. The above shall be applicable from 2020-21 onwards and the scheme will be continued upto the financial year 2025-26.

10.2 Thus, for the purpose of determining the demand for the year 2020-21, the average demand of 2017-18 to 2019-20, or the actual demand for 2020-21, whichever is lesser, will be considered for each State/UT. For subsequent years i.e. 2021-22 & onwards, the Central assistance for all States put together will be limited by a 5% annual increase over the average demand for the scheme for the base period of 2017-18 to 2019-20, which shall be ensured by the Project Appraisal Committee (PAC) while appraising the States' Annual Action Plans. The Ministry will have the flexibility of adjusting the allocation of funds between the States subject to the total allocation approved, without disrupting the 60:40 sharing ratio between the Centre and the States.

10.3 If the total fund requirement is over and above the annual 5% limit, the central share will be limited to that and the additional requirement of funds, if any, shall be met by the State Governments from their own resources.

10.3. All the State Governments and Union Territory Administrations implementing the scheme will maintain the data of all the beneficiaries on their online portal and will distinctly mention the amount of scholarship under various components as mentioned in the Scheme.

11. Payment Mechanism

11.1 The entire scholarship amount - both from the State and Central Government - including the tuition fees, academic allowance and any other admissible allowance will be paid directly into the account of the students **ONLY through DBT** preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge) from 2021-22. The States shall preferably release the payments through PFMS System so that the accounts of the students are not required to be validated again.

11.2 Starting from 2021-22, the Central share in the scheme would also be released on DBT mode directly into the bank accounts of the students, after ensuring that the concerned State Government has released their share.

11.3 All the States/UTs/Centre would adhere to the following timelines for processing of the applications and release of scholarship amounts:

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- The scholarship portals would remain open throughout the year so that all eligible students can register for the Freeship Card and apply for the scholarships.
- Disbursal of scholarships for all applications (fresh/renewals) shall be made in one instalment as per the following schedule:

Dates of receiving of applications	Date by which State share (40%; 10% in case of NE States) should be released	Date by which Central share (60%; 90% in case of NE States) should be released
From 1 st April to 31 st July	15 th August	30 th August
From 1 st August to 30 th November	30 th December	26 th January
From 1 st December to 31 st January*	28 th February	15 th March
From 1 st February to 31 st March*	With 75 days of application	Within 90 days of application

*Portal shall remain open only for submission of applications for scholarships for courses where admission is after November.

11.4 There shall be no delays in payment of the scholarships. For this purpose the State shall ensure that their installments are disbursed to the students by the timelines defined in previous para so that the Central share can also be released in time.

11.5 The Ministry of Social Justice vide notification number 428 dated Feb,16,2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16th February 2017.

11.6 The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

12. Duration and Renewal of Awards

12.1 The award once made will be payable up to the completion of the course subject to satisfactory academic performance and attendance of 75% in every academic year. The attendance will be verified through Aadhaar based attendance System.

12.2 If a scholar is unable to appear in the annual examination owing to illness, the award may be renewed subject to production of medical certificate from prescribed authority and acceptance of the same by institution /college.

12.3 If, according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is

required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship. Further, in case a student fails in any class and then again joins the same class as a regular student, he/she will be eligible for scholarship for one additional year or the actual period, whichever is lower.

13. IT Framework

13.1. The scheme shall be run on an online platform with robust cyber security measures that would assure transparency, accountability, efficiency, and timely delivery of the assistance without any delays. The National Scholarship Portal (NSP) would be suitably modified for this purpose.

13.2. If any State is already a running online portal that fulfils all the laid down parameters, they can continue with it, but share the data on real-time basis to the National Scholarship Portal or any other portal as specified by the Department of Social Justice & Empowerment in due course through instructions for enabling constant monitoring. Therefore, all States/UTs implementing the scheme will migrate to online processing of disbursement of scholarships, where not already done. The scholarship portal should mandatorily have the following features:

- a) The IT portal shall be integrated with the AISHE/UDISE portal for pulling the data about the institution in which the student has taken admission.
- b) At the time of registration for Freeship Card, every student should provide an Aadhaar ID/Aadhaar EID and other alternative form of ID as per this Ministry's notification no. 428 dated 16.02.2017 which will enable elimination of duplication and false claims. The Aadhaar authentication is mandatory in case of renewals, if not provided at the time of admission. The Aadhaar number entered by the students should go through demo-auth on real-time basis before allowing entry into the registration portal.
- c) The States shall undertake fool-proof verification of the eligibility, caste status, Aadhaar identification and bank account details on the online portal.
- d) There shall be no upload of any documents or any certificates into the system. All data should be auto-verified by linking databases through digilocker or any such

- mechanism, such as (i) school boards' results, including the CBSE/ICSE along with the certificates maintained by them; (ii) database of income certificates, domicile and caste certificates issued by State/District Administration and (iii) databases maintained by the Universities and Colleges, using Aadhaar number as the link.
- e) All verification process of the students should be done using the above authenticated databases automatically using the digital process with little or no manual intervention. There should be no system of verification by the institutions or even the district level officers. Till such time such a system is put in place, the manual verification shall be completed within 30 days from the date of application, with a provision for 'presumed approval' if the same is not completed within 30 days.
 - f) A suitable system will be put in place for taking Aadhaar based attendance system which is non-intrusive and automatic. Till such a system is finalized by the Central Govt., the institution shall upload the attendance of the scholarship holder every month in the Attendance module that would be developed in the IT system.
 - g) There shall be no system of calling for the bank account details of the students and authenticating it. All payments should preferably go through Aadhaar Based Payment System (APB – Aadhaar Payment Bridge) after checking the Aadhaar number with the NPCI mapper.
 - h) The renewals should be automatic based on promotion to the next class and having the required attendance, subject to confirmation of the student having joined back the same course as hosteller/day scholar, as the case may be. There should not be any requirement for the student to apply for renewals.
 - i) A performance module to monitor the progress of student as well as performance of the institution should be suitably designed and incorporated.
 - j) Apart from this, the States shall maintain a complete database of the beneficiaries under various other scholarship schemes to ensure de-duplication of the beneficiaries.
 - k) The portal shall incorporate an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.
 - l) There shall be a provision indicating the students of the poorest households, as per the parameters provided under the Scheme, selected for scholarship.
 - m) The portal will make arrangements so that the students, once declared blacklisted, may not be able to apply for scholarship again.

14. Annual Action Plan

14.1 Every participating State/UT, on or before 28th February of the preceding year, will prepare a State level Annual Plan for the PMS-SC scheme. In case the State has any other initiative on similar lines to PMS-SC, this may be mentioned separately in the Action Plan. The Action Plan should give clearly the targets, eligibility, proposed coverage separately for poorest households, processes for identification, identification of courses having employment potential, systems for monitoring etc.

14.2 The Department will constitute an Project Appraisal Committee to appraise and approve the Annual Action Plans. These plans would be appraised at the Centre and the outlay for each State would be finalized before 15th April, of every year as per the annual increase indicated under the funding pattern. The constitution of the committee will be informed through separate instructions.

15. Performance of the States/UTs

15.1 The performance of the States/UTs would be measured annually on certain parameters like (i) payments as per the given time schedule (ii) coverage from the poorest households (iii) academic outcomes of the scholarship-holders (iv) Implementation of Aadhaar based attendance (v) Digitization of various certificates required for determining eligibility etc.

15.2. The States/UTs would be ranked on the above parameters and top performing States will be awarded. The details in this regard will be prepared after consultations, and will be shared through instructions in due course.

16. Announcement of the Scheme by States/UTs

16.1 All the State Governments/UT Administrations will announce starting from April, the details of the Scheme and invite applications by issuing an advertisement in the leading newspapers of the State and through their respective websites/ Scholarship portals and other modes of media. The applicant should submit the completed application to the prescribed authority on the portal specified for this purpose before the last date prescribed for receipt of applications.

17. Process of Registration and Application for the student

17.1 The student shall, well before the expected date of admission, register on the online scholarship portal for issue of a Freeship Card as detailed in Para 8.2 of these Guidelines.

17.2 On admission to the institution to a course mentioned in the Freeship Card, the student shall apply, on the day of the admission itself, for scholarship, giving details of the Freeship card and the course and institution admitted to.

17.3 Students continuing their courses for which they have already been sanctioned scholarship in the previous year, i.e. renewal students, shall, be automatically renewed for scholarship as detailed in para 8.7.

18. Evaluation/Social Audit and follow up action

18.1. There shall be thorough evaluation of the outcomes of the scheme in regular intervals to ascertain the effectiveness of scheme implementation and for tracking the progress of the students. This may include conduct of social audits once a year, annual third-party evaluation, and half-yearly self-audited reports from each institution.

18.2. The social audits are to be conducted by the Social Audit Units of the State Governments formed by the Ministry of Rural Development, Govt. of India duly meeting the cost from the administrative cost of the scheme.

18.3. The State Government shall also set up a robust monitoring mechanism for monitoring the academic progress of the students enrolled to the scheme.

18.4. The students who are found to be lagging behind should be provided remedial coaching so that their academic outcome shall not be less than the average academic outcomes. The State Action Plan should contain clear provisions for this.

18.5. In order to ensure proper accountability, physical verifications at various levels viz. Block/District/State levels shall be done by the States/UTs covering at least 10% of the institutions/students, chosen randomly through an algorithm. All private institutions offering courses at the level of graduation or above shall, however, be mandatorily inspected annually.

19. Administrative Charges

19.1. The administrative cost for administration, monitoring and evaluation shall be limited to 1% of the annual outlay.

19.2. Each State/UT shall project the requirement of funds for undertaking the monitoring of the implementation, in its Annual Action Plan. In case, funds are required for Book,

these may be indicated under the Administrative charges. This would be considered by the PAC, ensuring that the total outflow on this count does not exceed 1% of the annual outlay.

19.3. The PAC shall give first priority in approving administrative charges for development of IT infrastructure, setting up of Technical Support Group cum Project Monitoring Unit at the Central/State level and social audits.

20. Mechanism for redressal of grievances

20.1. There shall be an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

20.2. The student shall be able to lodge a grievance either through the portal or by a mobile app.

20.3. Every institution shall have a Grievance Redressal Officer (GRO) who is responsible for entertaining the grievances and resolving them by following up with the appropriate authority.

20.4. The non-resolution of the grievance at the institution level in a given time frame shall automatically be escalated to the district and later to the State level for resolution.

21. Other Conditions for the Award

21.1. If a student is found to have obtained a scholarship by false statements, his/ her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.

21.2. A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded or changes the institution of study, without prior approval of the State Government. The Head of the Institution shall report such cases to the State which will stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.

21.3. A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.

21.4. The provisions of this scheme can be changed at any time at the discretion of the Government of India.

The following important parameters should be contained in the FREE SHIP CARD

Name of the Student

Student's ID on the portal

Fathers' Name-

Aadhaar Card Number-

Caste

Date of Birth

Annual Family income

Domicile State-

Address of the Student

Course (in which admission is sought)-

Duration of Course-

Class (presently studying)-

Class (Last class previously studied)-

Major provisions of the scheme

Student's undertaking to reimburse the amount to institution within 7 days after receipt of scholarship

GUIDELINES
PRE- MATRIC SCHOLARSHIPS
SCHEME
FOR SCHEDULED CASTES & OTHERS
(2021-2022 to 2025-26)

GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE &
EMPOWERMENT

Department of Social Justice & Empowerment

(MARCH, 2022)

**SCHEME OF PRE- MATRIC SCHOLARSHIPS
TO THE STUDENTS BELONGING TO SCHEDULED CASTES &
OTHERS
(With effect from 2021-2022)**

1. Background

With the objective of promoting literacy and uninterrupted education at the pre-matric level for children belonging to Scheduled Castes and children of parents/guardian who are engaged in unclean and hazardous occupations, the Government of India has been implementing two Centrally Sponsored Schemes, namely (i) the Pre-Matric Scholarship Scheme for SC Students and (ii) Pre-Matric Scholarship scheme for the children of parents/guardians engaged in unclean and hazardous occupation since 01.07.2012 and 01.04.1977 respectively. Keeping in view the large overlap in the target groups of these schemes, and with the objective of streamlining the implementation and optimizing resources, it has been decided to merge them into single scheme namely, 'Pre-matric Scholarship Scheme for SC Students & Others' w.e.f 2021-22. In order to have a separate data base for policy and planning purposes, this scheme will have two components, one for SC students studying in classes IX and X (Component 1), and the other for the children studying in Classes I to X, of parents/guardians engaged in unclean and hazardous occupation (Component 2).

2. Objectives

2.1 The scheme aims to support, through financial assistance, parents of children belonging to Scheduled Caste and other disadvantaged categories for education of their wards studying at the Pre-Matric stage so that their participation improves, the incidence of drop-out - especially in the transition from the primary to the next level and elementary to the secondary stage - is minimized, they perform better and have a better chance of progressing to the Post-matric stage of education

3. Scope

3.1 Scholarship under the Scheme will be available for studies in India only and will be awarded by the Government of the State/Union Territory to which the applicant belongs i.e. where he is domiciled.

3.2 The scholarship will be provided for students studying in Government School and private schools which have been duly recognized by the concerned State Government/ Union Territory Administration/ Central Board having valid UDISE code.

3.3 Further, in order to cover the poorest households, the State Governments shall ensure that the poorest students belonging to all the eligible categories are identified and encouraged to enroll under the scheme.

4. Conditions of Eligibility of Students

4.1 The scholarships are open to Nationals of India only.

4.2 The other eligibility criteria are as follows:

4.2.1 **Component 1:** Pre Matric Scholarship for SC students

- i. The students should be studying in class IX and X on a full time basis.
- ii. They should belong to a Scheduled Caste.
- iii. Their Parent/Guardian's income should not exceed Rs. 2.50 lakh per annum.

4.2.2 **Component 2:** Pre-Matric scholarship for children of parents/guardians engaged in Unclean and hazardous Occupation

- i. The students should be studying in classes I to X on a full time basis
- ii. Scholarship will be admissible to the children/wards of parents/guardians who, irrespective of their caste/religion belong to one of the following categories;
 - a. Persons who are Manual Scavengers as defined under section 2(I) (g) of Manual Scavengers Act 2013
 - b. Tanners & Flayers;
 - c. Waste pickers and
 - d. Persons engaged in hazardous cleaning as defined in Section 2(I) (d) of Manual Scavengers Act 2013.

For the purpose of classification in this category, the eligible candidates will be required to submit a certificate from District Social Welfare officer/ identified officer of Local body/ Civic Agency/any such authority as designated by State Government.

iii. There is no family income ceiling under this component of the Scheme.

4.3 A scholarship holder under this scheme will not hold any other educational scholarship for the purpose of studying in class I to X. If awarded any other educational scholarship for studying in classes I to X, the students can avail of either of the two scholarships as per his/her choice and should inform the awarding authority to the Head of the Institution about the option made.

4.4 The condition stipulated in this Ministry's notification no. 428 dated 16.02.2017 relating to provisions contained in Section 7 of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act 2016 are to be followed with further stipulation that if, for any reason, the authentication of Aadhaar fails in respect of any applicant, such an individual should be permitted to establish his/her identity by any other means so that genuine persons are not deprived of their benefits. However, the parents of the students shall be encouraged to have Aadhaar linked Bank accounts to facilitate payments through the Aadhaar Payment Bridge.

5. Role of the State Governments

5.1 While all the SC students with parents'/guardians' annual income of upto Rs 2.50 lakh per annum are eligible, however, the State Government will make special efforts to identify the poorest eligible households from various sources and enroll students under the scheme in a mission mode. Further, these students would be monitored on regular basis so that they continue with their studies. Such students shall include (i) students from households with three or more deprivations as per SECC-2011 (ii) students from households where one or both the parents are illiterate In this regard, States/UTs will launch special campaigns to identify and cover such students.

5.2 The States/UTs may adopt methodology suitable to the local conditions for identification of such students e.g. SC majority districts/blocks/villages may be taken first for identification of poorest students, families of children falling in Component 2 may be identified in association with local bodies, Municipal Corporations or students leaving class at different levels may be tracked in association with the education department or data emanating from other Central/State schemes indicating the dropouts rates or other sources as deemed fit. Every State Government shall undertake a campaign every year in March/April to identify such students and mentor them to enroll and avail scholarships.

5.3 Awareness drive shall be undertaken by the State Governments/UTs about the scheme through the Gram Panchayats Notice Boards, school committees, and discussions in the parent-teacher association meetings and other public awareness measures, in order to extend its coverage and also minimize any misuse by unscrupulous elements.

5.4 The States are required to take up identification of the students for fresh enrollment by taking up systematic drive covering all the primary/secondary schools and encouraging the pupils who have dropped out to come back to education.

5.5 State Government will ensure that the beneficiary, at the time of admission, applies for the scholarship also. In this regard, the State Government may open facilitation centers or nominate a nodal officer in the educational institutions so that the entry into the student database for renewals and fresh admissions can be done in a stipulated time-frame.

5.6 The State Governments shall put in place a scholarship portal that has all features as prescribed in para 11 of these guidelines and share the data on a real-time basis with the Central portal.

5.7 The State/Central Government shall have robust monitoring systems, including field inspections, social audits, data analytics etc. so that timely payments are made to eligible beneficiaries. Physical verification at various levels viz. State/ District and Block level, shall

be done covering at least 10% of the institutions/ students chosen randomly through an algorithm.

6. Components of the Scholarship

6.1 With effect from 2022-23, the students shall be given a consolidated academic allowance, as follows:

Day Scholar- Rs. 3500 per annum

Hosteller - Component 1- Rs. 7000 per annum

Component 2- Rs. 8000 per annum (For Class III-X)

(i) In addition, a 10% extra allowance shall be given to Divyang (Disabled) students. The disability as defined under the relevant Section of Right of the persons with Disability Act, 2016. The appropriate Government shall designate persons, having requisite qualifications and experience, as certifying authorities, who shall be competent to issue the certificate of disability.

7. Application for Scholarship and Verification

7.1 Application-on-the-day-of-admission: The institutions/ schools shall ensure that all students admitted to their institution apply on the IT portal for the scholarship on the same day as the date of admission into the institution.

7.2 On the day of admission itself, the institution shall verify on the scholarship portal that the student has taken admission in the institution and is now a bona fide student of the institution.

7.3. In case of renewal students, the student shall be auto-renewed based on the attendance and confirmation from the institution of the student having been promoted to the next class and having joined back the School/ Institution.

8. Funding Pattern of the Scheme

8.1 There will be a 60: 40 sharing ratio between the Centre and States. For North Eastern States and for the states of Uttarakhand and Himachal Pradesh the sharing ratio will be 90:10. For UTs without legislatures, 100% funds shall be provided by Centre.

8.2 The total number of scholarships per year under the scheme shall be pegged at the highest of the past 3 years for which database is available. The sharing of funds between Centre and State would be of the total demand of the State for the eligible students under the Scheme for that particular year.

8.3 All the State Governments and Union Territory Administrations implementing the scheme will maintain the data of all the beneficiaries along with the amount of scholarship on their online portal.

8.4 Implementation of the Scheme shall be done as per the provisions of GFR (2017).

9. Payment Mechanism

9.1 The entire scholarship amount - both from the State and Central Government - including the academic allowance and disability allowance, if any, will be paid directly into the account of the students or parents ONLY through DBT preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge). The State Government may take consent from the parents/guardian before utilization of their Aadhaar Cards, if used for the purpose of Aadhaar Based Payment. The Central share would be paid directly to the account of beneficiary/guardian w.e.f 2022-23, after ensuring that the concerned State Government has released their share. The States shall preferably release the payments through PFMS System so that the accounts of the students/ parents are not required to be validated again.

9.2 Central Assistance will be released under the revised funding pattern as per para 8.1 for FY 2021-22. No arrears of Central share for 2021-22 or earlier will be given to States in FY 2022-23 or later. Also, the accounts & UCs for the funds released up to the year 2021-22 should be settled by State by the end of FY 2022-23.

9.3 Disbursal of scholarships for all applications (fresh/renewals) shall be made in one installment as per the following schedule w.e.f 2022-23:

Dates of receiving of applications	Date by which State share (40%; 10% in case of NE States and states of Uttarakhand and Himachal Pradesh) should be released	Date by which Central share (60%; 90% in case of NE States, Uttarakhand and Himachal Pradesh and 100% in the UTs without legislature) should be released
From 1st April to 31st July	15th August	30th August
Applications received after the due dates	Within 2 months after submission of application	Within 1 month after release of state share by the State Government and sharing of data in the central portal.

9.4 There shall be no delays in payment of the scholarships. For this purpose the State shall ensure that their installments are disbursed to the students by the timelines defined in previous para so that the Central share can also be released in time.

9.5 The Ministry of Social Justice vide notification number 428 dated February 16, 2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16th February 2017.

9.6 The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

10. Duration and Renewal of Awards

10.1 The award once made will be payable until the student passes Class X, subject to satisfactory academic performance and attendance of 75% in every academic year. The attendance will be verified through Aadhaar based attendance System.

10.2 If a scholar is unable to appear in the annual examination owing to illness, the award may be renewed subject to production of medical certificate from prescribed authority and acceptance of the same by institution.

10.3 Scholarship for studying in any class will be available for only one year. If a student has to repeat a class, she / he would not get scholarship for that class for a second (or subsequent) year.

11. IT Framework

11.1 The scheme shall be run on an online platform with robust cyber security measures that would assure transparency, accountability, efficiency, and timely delivery of the assistance without any delays. The National Scholarship Portal (NSP) would be suitably modified for this purpose.

11.2 If any State is already running an online portal that fulfills all the laid down parameters, they can continue with it, but shall share the data on real-time basis to the National Scholarship Portal or any other portal as specified by the Department of Social Justice & Empowerment in due course through instructions for enabling constant monitoring. Therefore, all States/UTs implementing the scheme will migrate to online processing of disbursement of scholarships, where not already done. The scholarship portal should mandatorily have the following features:

- a. At the time of admission, every student should provide an Aadhaar ID/Aadhaar EID and other alternative form of ID as per this Ministry's notification no. 428 dated 16.02.2017 which will enable elimination of duplication and false claims. The Aadhaar authentication is mandatory in case of renewals, if not provided at the time of admission. The Aadhaar number entered by the students should go through demo-auth on real-time basis before allowing entry into the registration portal.
- b. The States shall undertake fool-proof verification of the eligibility, caste status, Aadhaar identification and bank account details on the online portal.
- c. There shall be no upload of any documents or any certificates into the system. All data should be auto-verified by linking databases through digilocker or any such mechanism, such as database of income certificates, domicile and caste certificates issued by State/District Administration, using Aadhaar number as the link.
- d. All verification process of the students should be done using the above authenticated databases automatically using the digital process with little or no manual intervention. There should be no system of verification by the institutions or even the district level officers. Till such time such a system is put in place, the manual verification shall be completed within 30 days from the date of application, with a provision for 'presumed approval' if the same is not completed within 30 days.

- e. A suitable system will be put in place for taking Aadhaar based attendance system which is non-intrusive and automatic. Till such a system is finalized by the Central Govt., the institution shall upload the attendance of the scholarship holder every month in the Attendance module that would be developed in the IT system.
- f. There shall be no system of calling for the bank account details of the students and authenticating it. All payments should preferably go through Aadhaar Based Payment System (APB – Aadhaar Payment Bridge) after checking the Aadhaar number with the NPCI mapper.
- g. The renewals should be automatic based on promotion to the next class and having the required attendance, subject to confirmation of the student having joined back the same course as hosteller/day scholar, as the case may be. There should not be any requirement for the student to apply for renewals.
- h. A performance module to monitor the progress of student as well as performance of the institution should be suitably designed and incorporated.
- i. Apart from this, the States shall maintain a complete database of the beneficiaries under various other scholarship schemes to ensure de-duplication of the beneficiaries.
- j. The portal shall incorporate an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.
- k. There shall be a provision indicating the students of the poorest households, as per the parameters provided under the Scheme, selected for scholarship.
- l. The portal will make arrangements so that the students, once declared blacklisted, may not be able to apply for scholarship again.

12. Annual Action Plan

12.1 Every participating State/UT, on or before 28th February of the preceding year, will prepare a State level Annual Plan for the Pre Matric SC and others. For the financial year 2022-23, the State Government can submit the proposal latest by 31st March 2022 (For FY 2022-23 only). The Action Plan should give clearly the targets, eligibility, proposed coverage separately for poorest households, processes for identification, systems for monitoring etc.

12.2 The Department will constitute a Project Appraisal Committee (PAC) to appraise and approve the Annual Action Plans w.e.f 2022-23. These plans would be appraised by the Centre and the outlay for each State would be finalized before 30th March, of every year

(for FY 2022-23, this date may be treated as 15th April 2022). The constitution of the committee will be informed through separate instructions.

13. Performance of the States/UTs

13.1 The performance of the States/UTs would be measured annually on certain parameters like (i) payments as per the given time schedule (ii) coverage from the poorest households (iii) academic outcomes of the scholarship-holders (iv) Implementation of Aadhaar based attendance (v) Digitization of various certificates required for determining eligibility etc.

13.2. The States/UTs would be ranked on the above parameters and top performing States will be awarded. The details in this regard will be prepared after consultations, and will be shared through instructions in due course.

14. Announcement of the Scheme by States/UTs

14.1 All the State Governments/UT Administrations will announce starting from April, the details of the Scheme and invite applications by issuing an advertisement in the leading newspapers of the State and through their respective websites/ Scholarship portals and other modes of media.

15. Evaluation/Social Audit and follow up action

15.1 There shall be thorough evaluation of the outcomes of the scheme in regular intervals to ascertain the effectiveness of scheme implementation and for tracking the progress of the students. This may include conduct of social audits once a year, annual third-party evaluation, and half-yearly self-audited reports from each institution.

15.2 The social audits are to be conducted by the Social Audit Units of the State Governments formed by the Ministry of Rural Development, Govt. of India duly meeting the cost from the administrative cost of the scheme.

15.3 The State Government shall also set up a robust monitoring mechanism for monitoring the academic progress of the students enrolled to the scheme.

15.4 The students who are found to be lagging behind should be provided remedial coaching so that their academic outcome shall not be less than the average academic outcomes. The State Action Plan should contain clear provisions for this.

16. Administrative Charges

16.1 The administrative cost for administration, monitoring and evaluation shall be limited to 1% of the annual scheme cost. The cost would be utilized for development of portal, conduct of social audits, publicity and awareness or any other activity for the efficient implementation of the scheme.

16.2 Each State/UT shall project the requirement of funds for undertaking the monitoring of the implementation, in its Annual Action Plan. This would be considered by the PAC, ensuring that the total outflow on this count does not exceed 1% of the annual outlay.

17. Mechanism for redressal of grievances

17.1 There shall be an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

17.2 The student shall be able to lodge a grievance either through the portal or by a mobile app.

17.3 Every institution shall have a Grievance Redressal Officer (GRO) who is responsible for entertaining the grievances and resolving them by following up with the appropriate authority.

17.4 The non-resolution of the grievance at the institution level in a given time frame shall automatically be escalated to the district and later to the State level for resolution.

18. Other Conditions for the Award

18.1 If a student is found to have obtained a scholarship by false statements, his/ her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.

18.2 A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.

18.3 The provisions of this scheme can be changed at any time at the discretion of the Government of India.



**PM YOUNG ACHIEVERS SCHOLARSHIP
AWARD SCHEME FOR VIBRANT INDIA FOR
OBCs AND OTHERS (PM –YASASVI)**

(2021-2022 to 2025-26)

**GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE &
EMPOWERMENT**

**Department of Social Justice &
Empowerment**

(B) Centrally Sponsored Scheme of Post-Matric Scholarship for OBC, EBC and DNT Students for studying in India

1. OBJECTIVE

The objective of the scheme is to provide financial assistance to the OBC, EBC and DNT students studying at post-matriculation or post-secondary stage to enable them to complete their education.

2. SCOPE

These scholarships shall be available for studies in India only and will be awarded by the Government of State/Union Territory to which the applicant actually belongs, i.e. permanently settled.

3. DEFINITIONS

a) "**Group 1:** Degree and Post Graduate level professional courses" shall mean: all Professional courses in Medicine, Engineering, Technology, Planning, Architecture, Design, Fashion Technology, Agriculture, Veterinary & Allied Sciences, Management, Business Finance /Administration, Computer Science/ Applications (ii) Post Graduate Diploma courses in various branches of Management & Medicine(iii) C.A./I.C.W.A./C.S./I.C.F.A. etc. (iv) M.Phil., Ph.D. and Post-Doctoral Programmes (D.Lit., D.Sc. etc.) of Group I, Group II and Group III courses .(v) L.L.B, Integrated LL B, L.L.M (vi) Commercial Pilot License Courses from GoI institutes (including helicopter pilot and multiengine) (maximum 20 slots per annum)

b) "**Group 2:** Other Professional Courses leading to Degree, Diploma, Certificate" shall mean all Professional Courses leading to Degree, M Ed. / M. Pharma., Diploma, Certificate in areas like Pharmacy (B Pharma.), Nursing(B Nursing), BFS, other para- medical branches like rehabilitation, diagnostics etc., Mass Communication, Hotel Management & Catering, Travel/Tourism/Hospitality Management, Interior Decoration, Nutrition& Dietetics, Commercial Art, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2) and Vocational stream, ITI courses and Polytechnic where entrance qualification is Class XII or above.

c) "**Group 3:** Graduate and Post Graduate course" shall mean: courses not covered under Group 1& Group 2 e.g. BA / B.Sc. / B.Com etc. M.A/ M. Sc./ M.Com etc.

d) "**Group 4:** All post-matriculation (Post Class X level) non-degree courses" shall mean: All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. Senior secondary certificate (class XI and XII); both general and vocational stream, ITI courses, 3 year diploma courses in Polytechnics, etc.

Note: The list of courses in various groups is indicative and States/UTs may add courses as per laid down standard in the State/UT.

e) **"Freeship Card"** shall mean: A card issued by the State Govt/ UT Administration that entitles a student eligible for scholarship under this Scheme, to take admission in an institution, without pre-payment of tuition fee and hostel fee.

4. ELIGIBILITY OF EDUCATIONAL INSTITUTIONS

4.1 Only such educational Institutions which maintain the laid down academic standards shall be covered under the scheme. The following conditions regarding the courses offered, performance of the institution, Aadhaar based attendance system are also required to be adhered to by the Institutions/Universities/Colleges in order to be eligible under the scheme:

i. Only Institutions/Colleges with the 'AISHE Code'/UDISE' Code' shall be eligible for the scholarship scheme. Based on the AISHE/UDISE-Code of the institution, all details of the institution such as - registration, affiliation and accreditation, courses being offered and number of seats approved for each course - will be pulled from the AISHE/UDISE server on to the scholarship portal automatically.

ii. All participating higher education institutions shall get NAAC/NBA accreditation before 2024, for continuation in the scheme from 2025-26 onwards.

iii. The scholarship benefits shall be linked with Aadhaar based attendance system. Therefore, the college/institution will maintain Aadhaar based attendance on a daily basis and will submit attendance details on the portal.

iv. The institutions will submit half-yearly self-audited reports to the State Governments in a prescribed format which shall be separately issued.

v. The institutions should be willing to honour the FREESHIP CARD issued by the State/District Authority through the scholarship portal and admit the student without insisting on pre-payment of the college/tuition fee or hostel fee. This would be paid by the student on release of the scholarship amount by the Government as per the provisions of this scheme. In this regard, the State Governments will coordinate with the institutions located in their respective States.

4.2 Scholarships will be given for the study of all recognized post-matriculation or post-secondary courses (Intermediate/Senior Secondary, Diploma, long-term Vocational Training Certificate, Graduate, Post Graduate courses etc.) pursued in recognized Institutions / Universities/ Colleges falling in any of the following 9 categories:

- i. Institutions of National Importance;
- ii. Central University/ State University/ Autonomous colleges recognized by UGC

- iii. and Universities /Colleges recognized under section 2(f) of UGC Act;
Deemed Universities;
- iv. All Private Universities recognized by State/Centre;
- v. Private Professional Institutions affiliated to a recognized Central/State University and covered by a Fee Fixation Committee as mandated by Supreme Court;
- vi. Recognized schools/colleges for Classes XI and class XII;
- vii. Diploma granting Institutions as recognized by State/UT Governments;
- viii. Vocational Training Institutes affiliated to National Council of Vocational Training (NCVT);
- ix. Institutions affiliated/ approved by the appropriate bodies like NMC/AICTE etc. or any regulatory body established by State/UT/Centre.

Provided that where a particular number of seats for a particular course have been recognized/ authorized by the concerned regulatory authority, the scholarships shall be restricted to those numbers and courses .

5. CONDITIONS OF ELIGIBILITY

- i. The scholarships will be open to Indian nationals belonging to OBCs, EBCs and DNTs, as notified by the Central Govt./State Govt./ UT Admin.
- ii. These scholarships will be given for the study of all recognized post-matriculation or post-secondary courses pursued in recognized institutions as specified in para 3 above.
- iii. Only those candidates who belong to OBCs/EBCs/DNTs so specified in relation to the State/UT to which the applicant actually belongs, i.e. permanently settled and who have passed the Matriculation or Higher secondary or any higher examination of a recognized University or Board of Secondary Education will be eligible.
- iv. Candidates who, after passing one stage of education, are studying in the same stage of education in different subject e.g. B.Sc. after B.A or B.Com.after B.A. or M.A. in a subject after M.A in another subject will not be eligible.
- v. Students who, after having completed their educational career in one professional line, e.g., LLB after B.T/B. Ed will not be eligible.
- vi. Students studying in XI Class of the Higher Secondary School courses or the XII class of the Multipurpose High School will not be eligible for it being a continuous school course. However, in cases, where tenth class examination of such courses is treated as equivalent to Matriculation and students who after passing tenth class join other courses, such students will be treated as post-matric students and will be eligible for the award of scholarships.

vii. Students pursuing Post-graduate courses in medicine will be eligible only if they are not allowed to practice during the period of their course.

viii. Students who after failing or passing the Under Graduate/Post-Graduate examinations in Arts/Science/Commerce join any recognized professional or Technical certificate/diploma /degree courses will be awarded scholarships if otherwise eligible. No subsequent failure will be condoned except for courses in Group 'I' and no further change in the course will be allowed thereafter.

ix. Students, who pursue their studies through correspondence/online courses, are also eligible. The term correspondence includes distant and continuous education for courses in Central/ State Universities only.

x. Only two boys of the same parents/guardian will be entitled to receive scholarships. This restriction will, however, not apply to girls. Accordingly, scholarship availed by girls of same parents/guardian will not adversely affect admissibility of availing scholarship upto two boys of same parents/guardian.

xi. A scholarship holder under this Scheme will not hold any other scholarship/ stipend. If awarded any other scholarship/ stipend, the students can exercise his/her option for either of the two Scholarships / stipends, whichever is more beneficial to him/her and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this Scheme from the date he/she accepts any other scholarships/ stipend. The student can however, accept free lodging or a grant or ad-hoc monetary help from the State Government or any other source for the purchase of books, equipment or for meeting the expenses on board and lodging, in addition to the scholarship amount paid under the Scheme.

xii. Scholarship holders who are receiving coaching in any of the pre-examination training centers with financial assistance from the Central Government/ State Government will not be eligible for stipend under the coaching schemes for the duration of the coaching programme.

xiii. The ceiling on age limit for admission as regular student in different classes should be decided by concerned Institutions.

xiv. Employed students whose income combined with the income of their parents/guardians does not exceed Rs. 2.50 lakh per annum shall be eligible for post -matric scholarship.

xv. Unemployed students whose parents/guardians income from all sources does not exceed Rs. 2.50 lakh per annum will be entitled for the scholarship under the scheme.

Note 1: Income Certificate is required to be taken once only; i.e. at the time of admission of courses, which are continuing for more than one year.

Note 2: All seats filled through arbitrary and non-transparent processes (including management quota, NRI quota, spot admissions etc.) without following the merit criteria as decided by the State Government are not eligible for these scholarships. The fees claimed against management quota seats, spot admission seat in any Institution /University will not be reimbursed. In case of any contradiction on the classification of seats or non-clarity on the classification of seats in the State/UT, the following criteria may be followed:

If there is no arbitrariness/ discretion in the admission process and the fee for the course is fixed by the Fee Fixation/Fee Rationalization committee set up by the competent authority, the said seats may not be considered as the Management Quota Seats. However, the State Governments may satisfy themselves of the following before release of scholarships:

- a) That the applicants claiming the scholarship have been admitted through a transparent process which involved calling of applications through advertisements, preparation of ranks, selection of candidates on merit list, and publication of selection list and others as deemed fit by the State Government;
- b) That the fees for courses are duly approved by the Fee Fixation/Fee Rationalization Committee set up by the competent authority.

6. ROLE OF THE STATE GOVERNMENTS

6.1 All the OBC/EBC/DNT students with annual income of up to Rs 2.50 lakh per annum would be eligible under the scheme. However, the State Government will additionally make special efforts to identify the poorest households from various sources and enroll the eligible students under the scheme in a mission mode. Further, these students would be monitored on regular basis so that they continue with their studies. Such students shall include (i) students from OBC/EBC/DNT households with three or more deprivations as per SECC-2011 (ii) students from OBC/EBC/DNT households where one or both the parents are illiterate and (iii) the students who have passed 10th standard from a State Government/ Municipality/Local Body school. In this regard, States/UTs will launch special campaigns to identify and cover such students.

6.2 States/UTs may adopt methodology suitable to the local conditions for identification of such students e.g. OBC/EBC/DNT majority districts /blocks/villages may be taken first for identification of poorest students or students leaving class 10th or 12th class may be tracked in association with the education department or data emanating from other Central/State schemes indicating the dropouts rates or other sources as deemed fit. Every State Government shall undertake a campaign every year in March/April to identify such students and mentor them to enroll and avail scholarships. Such students will be helped for identification of courses also as per their skills.

6.3 Awareness drive shall be undertaken by the State Governments/UTs about the scheme through the Gram Panchayats Notice Boards, school committees, and discussions in the parent-teacher association meetings and other public awareness measures, in order to extend its coverage and also minimize any misuse by unscrupulous elements.

6.4 The States are required to take up identification of the students for fresh enrolment by taking up systematic drive covering all the higher secondary schools and encouraging the pupils who have dropped out after Class 12th to come back to higher education.

6.5 It is essential that the fresh enrolments to the extent possible are made in the courses which are having employment potential. For this purpose, the State may do an exercise in consultation with the Higher Education Department of the State Government, and the State Skill Mission for identifying courses which would improve the employment potential of the students. It is strongly advised that fresh enrolment may be made in these courses. Such skill courses should be long term courses with periodicity of at least 1 year and conducted by the institutions as per Para 4 of the scheme guidelines.

6.6. State Government will ensure that the beneficiary, at the time of admission, applies for the scholarship also. In this regard, the State Government may open facilitation centers or nominate a nodal officer in the educational institutions so that the entry into the student database for renewals and fresh admissions can be done in a stipulated timeframe.

6.7 The State Governments shall strive to put in place a scholarship portal that has all features and share the data on a real-time basis with the Central portal.

6.8 The State/Central Government shall have robust monitoring systems, including field inspections, social audits, data analytics etc. so that timely payments are made to eligible beneficiaries.

6.9 States/UTs shall ensure that Fee Rationalization/Fixation Committees are set up for all courses.

6.10 The State Govt./UTs are required to adhere Deptt. of Expenditure, (MoF), GoI's OM No. 1(13)/PFMS/FCD/2020 dated 23rd March, 2021 regarding the procedure for release of funds under the Centrally Sponsored Schemes (CSS) and monitoring utilization of funds with a view to have more effective cash management and bring more transparency in the PEM. The procedure will be followed by all the State Governments and UTs regarding release and monitoring of funds under CSS.

7. COMPONENTS OF THE SCHOLARSHIP

7.1 The scholarship includes the following components for the complete duration of the course:-

Category of courses	Yearly (in Rs)		
	Academic Allowance	Tuition Fee	Total
Group 1: Degree and Post Graduate level professional courses	10000	10000	20000
Group 2: Other Professional Courses leading to Degree, Diploma, Certificate	8000	5000	13000
Group 3: Graduate and Post Graduate courses not covered under Group I & Group II	6000	2000	8000
Group 4: All post-matriculation (Post Class X level) non-degree courses	5000	0	5000

Note 1. Students pursuing C A . /I.C.W.A. /C.S. /I.C.F.A. shall be treated as day scholars for the purpose of academic allowance. Students studying through correspondence /online courses shall not be eligible for academic allowance.

Note 2. Tuition fees shall be paid to online/correspondence students.

7.2 The State Governments may, if they so decide, top up the academic allowance from their own resources.

8. FREESHIP CARD AND PROCESS FOR ISSUE

8.1 All eligible students shall be entitled to take admission in the institutions without pre-payment of tuition fees and hostel fees as per the Scheme Guidelines. To enable this, a FREESHIP CARD will be issued by the State Government to the eligible students, as per procedure detailed below. This Freeship card shall make the student eligible to study in the institution without pre-payment of the fees, and on the condition that as and when amount is released to the student's account, the institution would be intimated to collect the same from the student.

8.2 The student shall, well before the expected date of admission, register for issuance of a Freeship Card on the respective scholarship portal giving the details like the Aadhaar number, the name of the course in which he/she wants to take admission (e.g. MBBS, B.Sc., Class XI etc.) and an undertaking that the institution's charges would be paid within 7 working days from the date of receipt of the scholarship amount in his/her account. For the purpose of registration of Freeship Card, the portals shall remain open throughout the year.

8.3 The verification of the income, caste and merit details should be automatically done from the databases which are linked online for instant verification. The process should be entirely paperless. Until the above system is brought into effect, the documents may be scanned and uploaded which include: passport size photograph , copy of each of the certificates for diploma, degree etc. in respect of all examinations passed, Caste certificate duly signed by the authorized officer, valid Income certificate issued by the competent

authority as prescribed by the State Govt. etc.

8.4 After the registration on the Portal, if the student is found eligible, all States/UTs will complete the verification process within 30 days from the receipt of the registration request from the students and issue the Freeship Card through the IT portal, mentioning the course for which application is made so that the eligible students are not denied admissions due to delay in depositing tuition fees. It should be possible for the student to download the Free Ship Card from the portal itself. Once complete digitization of all the required certificates is done, such Freeship Card shall be automatically generated immediately on registration, if the student is found eligible.

8.5 The Freeship Card shall contain the details given in Annexure-1, and shall be digitally signed. For the purpose of admission, the Freeship card will remain valid for period of one year from the date of issue.

8.6 If a student wants to change his/her course before taking admission in an institution, he can do so by logging on IT portal and a fresh Freeship Card shall be issued automatically for all eligible students.

8.7 In case of renewal students, there shall be no need for fresh registration for the Freeship card and a card once issued to him/her shall be valid for the entire duration of the course.

9. PROCEDURE FOR APPLYING AND VERIFICATION

9.1 Application-on-the-day-of-admission: The institutions shall ensure that all students admitted to their institution and having Freeship Cards issued as detailed in para 8 of these Guidelines, apply on the IT portal for the scholarship, along with documents needs to be uploaded as notified by the prescribed authority, on the same day as the date of admission into the institution.

9.2 On the day of admission itself, the institution shall verify on the scholarship portal that the student has taken admission in the institution with the same course as mentioned on the Freeship card and is now a bonafide student of the institution.

9.3. In case of renewal students, the student shall be auto-renewed based on the attendance and confirmation from the institution of the student having been promoted to the next class and having joined back the same course as hosteller/day scholar, as the case may be.

10. SELECTION OF CANDIDATES

All the eligible OBC/EBC/DNT candidates will be given scholarships subject to the condition of eligibility prescribed in the Scheme, Candidates belonging to one State, but studying in another State, will be awarded scholarship by the State to which they belong and will submit their applications to the competent authorities in that State. In the matter of exemption from fee or other concessions also, they will be treated as studying in their own State.

11. DURATION AND RENEWAL OF AWARDS

11.1 The award once made will be payable up to the completion of the course subject to satisfactory academic performance and attendance of 75% in every academic year. The attendance will be verified through Aadhaar based attendance System.

11.2 If a scholar is unable to appear in the annual examination owing to illness, the award may be renewed subject to production of medical certificate from prescribed authority and acceptance of the same by institution /college.

11.3 If, according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship. Further, in case a student fails in any class and then again joins the same class as a regular student, he/she will be eligible for scholarship for one additional year or the actual period, whichever is lower.

11.4 If a scholar is pursuing Group I course fails in the examination for the first time, the award may be renewed. For second and subsequent failures in any class the student shall bear his/her own expenses until he/she secures promotion to the next higher class.

12. PAYMENT MECHANISM

12.1 The scholarship portals would remain open throughout the year so that all eligible students can register for the Freeship Card and apply for the scholarships.

12.2 The entire scholarship amount - both from the State and Central Government - including the tuition fees, academic allowance and any other admissible allowance will be paid directly into the account of the students ONLY through DBT preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge) from 2021-22 . The States shall preferably release the payments through PFMS System so that the accounts of the students are not required to be validated again.

12.3 Scholarship will not be paid for the period of internship/housemanship in the M.B.B.S course or for a practical training in other course if the student is in receipt of some remuneration during the internship period or some allowance/ stipend during the practical training in other course.

12.4 30% of the funds allocated earmarked for girl students and 5% for students with disabilities.

12.5 Depending on availability of funds, first preference in disbursement of scholarships would be given to students of Government Institutions and then to students of Government aided institutions and thereafter disbursement will be made to the students of unaided private institutions.

12.6 The Ministry of Social Justice vide notification number 428 dated Feb,16,2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16th February 2017.

12.7 The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

13. ANNOUNCEMENT OF THE SCHEME

13.1 All the State Governments/UT Administrations will announce starting from April, the details of the Scheme and invite applications by issuing an advertisement in the leading newspapers of the State and through their respective websites/ Scholarship portals and other modes of media. The applicant should submit the completed application to the prescribed authority on the portal specified for this purpose before the last date prescribed for receipt of applications.

14. 'FUNDS-LIMITED' NATURE OF THE SCHEME

14.1 Due to budgetary constraint and 'funds limited' nature of the existing Scheme, it is not possible for the Central Government to meet the entire demand of the States/UTs. Therefore, a Notional Allocation (NA) under the Scheme shall be conveyed at the beginning of the financial year to States/UTs in proportion to total population as per census. The States/UTs are expected to send proposals within the notional allocation.

14.2 States/UTs will sub-allocate their NA, district-wise and group-wise, for all non-professional courses. Such sub-allocation would not be necessary for professional courses, as institutions of professional education tend to be concentrated in major cities/centres. However, the State Government is expected to lay down criteria for selection for award of scholarship under both types of courses, professional and non-professional, to the extent of available funds, based on merit-cum-means.

14.3 States will earmark at least 25% of the total outlay under the Scheme for Group 4 courses which include Class-XI and XII and all other post-matriculation level non-degree courses, diploma courses in polytechnics etc. Such earmarking would encourage more target

students to join entry-level courses of tertiary education which would enable them subsequently to take up courses leading to higher qualifications.

14.4 Central assistance given to a State/UT would have to be first utilized to cover renewal cases (i.e. students already awarded scholarships during the previous years against Central Assistance), and only the balance amount left may be utilized to cover new cases.

14.5 The proposal or Central Assistance should be accompanied with the details of physical and financial progress in the prescribed proforma.

14.6 As the total demand of the States/UTs cannot be covered under the Central Assistance, the States/UTs shall provide remaining scholarship grants to the eligible students from their own budget.

15. FUNDING PATTERN OF THE SCHEME

15.1 There will be a 60: 40 sharing ratio between the Centre and States. For North Eastern States and for the states of Uttarakhand and Himanchal Pradesh the sharing ratio will be 90:10. For UTs without legislatures, 100% funds shall be provided by Centre. The central assistance for the scheme will be apportioned to States on pro-rata basis, based on total population and other such criteria. Accordingly, a notional allocation (NA) under the Scheme shall be conveyed at the beginning of each financial year to States/UTs, with the request to send proposals within the NA. The broad procedure followed is as below:

- a) At the beginning of each financial year, notional allocation(NA) of funds of States/UTs is made by this Ministry, from the overall annual outlay of the Scheme, on the basis of population of each State/UT.
- b) States/UTs will incur expenditure under the Scheme at least to the sum total of "Central Assistance or NA and matching State share".
- c) However, they would be free to allocate funds from the State-Plan, over and above the sum total of "Central Assistance or NA and matching State share" for funding additional scholarship under the Scheme. Any such additional expenditure will have to be borne by the State Government/UT Administration itself, and will generally not be eligible for reimbursement from the Centre. However, such additional expenditure incurred by a State /UT may be considered for reimbursement by the Central Government, to the extent of availability of savings (mainly from States which are not able to fully avail of their notional allocation, for any reason), towards the end of a financial year.

15.2 The entire scholarship amount - both from the State and Central Government - including the academic allowance and disability allowance, if any, will be paid directly into the account of the students or parents ONLY through DBT preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge-AePS).

15.3 The State Govt./UTs are required to adhere Deptt. of Expenditure, (MoF), GoI's OM No. 1(13)/PFMS/FCD/2020 dated 23.03.2021 regarding the procedure for release of funds under the Centrally Sponsored Schemes (CSS) and monitoring utilization of funds with a view to have more effective cash management and bring more transparency in the PEM. The procedure will be followed by all the State Governments and UTs regarding release and monitoring of funds under CSS.

15.4 The Ministry of Social Justice vide notification number 428 dated Feb,16,2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16th February 2017. The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

15.5 The implementation of the scheme would be in accordance with the provisions of GFR 2017. Submission of UC should be as per prescribed forms as per GFR, 2017. Further, as per provisions of rule 230(8) of GFR, 2017, all interest or other earnings against Grants-in-aid or advances released to any grantee institution should be mandatorily remitted to the Consolidated Fund of India immediately after finalization of accounts.

15.6 **Administrative Charges:** The administrative cost for administration, monitoring and evaluation shall be limited to 1% of the annual scheme cost. The cost would be utilized for development of portal, conduct of social audits, publicity and awareness or any other activity for the efficient implementation of the scheme.

16. IT FRAMEWORK

16.1 The scheme shall be run on an online platform with robust cyber security measures that would assure transparency, accountability, efficiency, and timely delivery of the assistance without any delays. The online portal would be suitably modified for this purpose.

16.2 If any State is already a running online portal that fulfils all the laid down parameters, they can continue with it, but share the data on real-time basis to the National Scholarship Portal or any other portal as specified by the Department of Social Justice & Empowerment in due course through instructions for enabling constant monitoring. Therefore, all States/UTs implementing the scheme will migrate to online processing of disbursement of scholarships, where not already done. The scholarship portal should mandatorily have the following features:

- a) The IT portal shall be integrated with the AISHE/UDISE portal for pulling the data about the institution in which the student has taken admission.
- b) At the time of registration for Freeship Card, every student should provide an Aadhaar ID/Aadhaar EID and other alternative form of ID as per this Ministry's notification no. 428 dated 16.02.2017 which will enable elimination of duplication and false claims. The Aadhaar authentication is mandatory in case of renewals, if not provided at the time of admission. The Aadhaar number entered by the students should go through demo-auth on real-time basis before allowing entry into the registration portal.
- c) The States shall undertake fool-proof verification of the eligibility, caste status, Aadhaar identification and bank account details on the online portal.
- d) There shall be no upload of any documents or any certificates into the system. All data should be auto-verified by linking databases through digilocker or any such mechanism, such as (i) school boards' results, including the CBSE/ICSE along with the certificates maintained by them; (ii) database of income certificates, domicile and caste certificates issued by State/District Administration and (iii) databases maintained by the Universities and Colleges, using Aadhaar number as the link.
- e) All verification process of the students should be done using the above authenticated databases automatically using the digital process with little or no manual intervention. There should be no system of verification by the institutions or even the district level officers. Till such time such a system is put in place, the manual verification shall be completed within 30 days from the date of application, with a provision for 'presumed approval' if the same is not completed within 30 days.
- f) A suitable system will be put in place for taking Aadhaar based attendance system which is non-intrusive and automatic. Till such a system is finalized by the Central Govt., the institution shall upload the attendance of the scholarship holder every month in the Attendance module that would be developed in the IT system.
- g) There shall be no system of calling for the bank account details of the students and authenticating it. All payments should preferably go through Aadhaar Based Payment System (APB - Aadhaar Payment Bridge) after checking the Aadhaar number with the NPCI mapper.
- h) The renewals should be automatic based on promotion to the next class and having the required attendance, subject to confirmation of the student having joined back the same course as hosteller/day scholar, as the case may be. There should not be any requirement for the student to apply for renewals.
- i) A performance module to monitor the progress of student as well as performance of the institution should be suitably designed and incorporated.

- j) Apart from this, the States shall maintain a complete database of the beneficiaries under various other scholarship schemes to ensure de-duplication of the beneficiaries.
- k) The portal shall incorporate an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.
- l) There shall be a provision indicating the students of the poorest households, as per the parameters provided under the Scheme, selected for scholarship.
- m) The portal will make arrangements so that the students, once declared blacklisted, may not be able to apply for scholarship again.

17. ANNUAL ACTION PLAN

17.1 Every participating State/UT, on or before 28th February of the preceding year, will prepare a State level Annual Plan for the scheme. In case the State has any other initiative on similar lines to this scheme, this may be mentioned separately in the Action Plan. The Action Plan should give clearly the targets, eligibility, proposed coverage separately for poorest households, processes for identification, identification of courses having employment potential, systems for monitoring etc.

17.2 The Department will constitute a Project Appraisal Committee to appraise and approve the Annual Action Plans. These plans would be appraised at the Centre and the outlay for each State would be finalized before 30th April, of every year as per the annual increase indicated under the funding pattern. The constitution of the committee will be informed through separate instructions.

18. TIMELINES FOR RELEASE OF FUNDS: All the States/UTs/Centre would adhere to the following timelines for processing of the applications and release of scholarship amounts during a financial year:

- The scholarship portals would remain open throughout the year so that all eligible students can register for the Freeship Card and apply for the scholarships.
- Disbursal of scholarships for all applications (fresh/renewals) shall be made in one installment as per the following schedule as far as possible:

Sl. No	Line of Action	Timeline
1	Finalization of Notional Allocation	By 1 st April of the F.Y.
2	Submission of proposal by the States/UTs within Notional Allocation	By 30 th April of the F.Y.
3	Opening of Portal for registration by students	1 st April
4	Closing of Portal for registration	30 th June
5	Verification by the institutions to be completed	31 st July
6	Verification by the State Govt	15 th August

7	Release of Central Assistance into the SNA, as per the data uploaded on to the central portal	31 st August
8	Payment of scholarships by the State Govt using DBT process (before)	30 th September

19. MONITORING AND EVALUATION

19.1 The monitoring of the financial and physical performance of the Scheme will be done through seeking detailed information from the agencies implementing the Scheme and for the physical aspect the agencies implementing will be required to furnish Quarterly Progress Reports regarding the number of beneficiaries receiving award under the Scheme, both class[wise and gender-wise. On the financial side, details of actual expenditure incurred during the last financial year and expenditure proposed for the present financial year will be submitted by the agencies concerned. The agencies implementing the scheme will also be insisted upon to submit the latest audited accounts.

19.2 The Ministry of Social Justice & Empowerment will get the scheme evaluated by entrusting a research study to reputed institutions/ agencies, on the performance of the Scheme in different parts of the country, under this Ministry's Scheme of Research and Training.

19.3 There shall be thorough evaluation of the outcomes of the scheme in regular intervals to ascertain the effectiveness of scheme implementation and for tracking the progress of the students . This may include conduct of social audits once a year, annual third-party evaluation, and half-yearly self-audited reports from each institution.

19.4 The social audits are to be conducted by the Social Audit Units of the State Governments formed by the Ministry of Rural Development, Govt. of India duly meeting the cost from the administrative cost of the scheme.

19.5 The State Government shall also set up a robust monitoring mechanism for monitoring the academic progress of the students enrolled to the scheme.

19.6 The students who are found to be lagging behind should be provided remedial coaching so that their academic outcome shall not be less than the average academic outcomes. The State Action Plan should contain clear provisions for this.

19.7 In order to ensure proper accountability, physical verifications at various levels viz. Block/District/State levels shall be done by the States/UTs covering at least 10% of the institutions/students, chosen randomly through an algorithm. All private institutions offering courses at the level of graduation or above shall, however, be mandatorily inspected annually.

20. ADMINISTRATIVE CHARGES

20.1 The administrative cost for administration, monitoring and evaluation shall be limited

to 1% of the annual outlay.

20.2 Each State /UT shall project the requirement of funds for undertaking the monitoring of the implementation, in its Annual Action Plan. In case, funds are required for Book, these may be indicated under the Administrative charges. This would be considered by the PAC, ensuring that the total outflow on this count does not exceed 1% of the annual outlay.

20.3 The PAC shall give first priority in approving administrative charges for development of IT infrastructure, setting up of Technical Support Group cum Project Monitoring Unit at the Central/State level and social audits.

21. MECHANISM FOR REDRESSAL OF GRIEVANCES

21.1 There shall be an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

21.2 The student shall be able to lodge a grievance either through the portal or by a mobile app.

21.3 Every institution shall have a Grievance Redressal Officer (GRO) who is responsible for entertaining the grievances and resolving them by following up with the appropriate authority.

21.4 The non-resolution of the grievance at the institution level in a given time frame shall automatically be escalated to the district and later to the State level for resolution.

22. OTHER CONDITIONS FOR THE AWARD

22.1 The scholarship is provided on the basis of satisfactory progress and conduct of the scholars. If it is reported by the Head of the Institution at any time that a scholar has, by reasons of his/her own act or default, failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarships may either cancel the scholarship or stop or withhold further payment of scholarship for such period as it may think fit.

22.2 If a student is found to have obtained a scholarship by false statement his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship under any schemes forever.

22.3 A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship were originally awarded or changes the institution of study, without prior approval of the State Government. The Head of the Institution shall inform such cases to the scholar and stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.

22.4 A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been

awarded, is discontinued by him/her.

22.5 The provisions of the scheme can be changed at any time at the discretion of the Government of India.



**PM YOUNG ACHIEVERS SCHOLARSHIP
AWARD SCHEME FOR VIBRANT INDIA FOR
OBCs AND OTHERS (PM –YASASVI)**

(2021-2022 to 2025-26)

**GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE &
EMPOWERMENT**

**Department of Social Justice &
Empowerment**

1. BACKGROUND:

The vision of the Ministry of Social Justice and Empowerment is to build an inclusive society wherein members of the target groups can lead productive, safe and dignified lives with adequate support for their growth and development. It aims to support and empower its target groups through programmes of educational, economic and social development, and rehabilitation, wherever necessary. In order to achieve its vision, the Ministry implements various Central Sector and Centrally Sponsored Schemes (CS/CSS) for vulnerable groups comprising of Other Backward Class (OBCs), Economically Backward Class (EBC) and De-notified, Nomadic and Semi-Nomadic Tribes (DNT/S-NT). A Backward Classes Division has been constituted by the Ministry which is responsible for the policy, planning and implementation of programmes relating to the social and economic empowerment of OBCs/EBCs/DNTs.

Ministry has identified the key indicators for socio-economic development of OBC/EBC/DNT community by proposing an umbrella scheme for educational empowerment by giving all scholarship schemes a uniform pattern and platform to make it more competitive with other lucrative schemes to widen the network. Some sections of the OBCs are still backward in socio-economic terms. As per NSSO(2009-10) 66th Round, the estimated population of OBCs is 41.7 per cent as opposed to 16.6 per cent of SC population, as per 2011 National Census. Moreover, as per the then Planning Commission's report 2011-12 out of total population of OBCs, 21.9% are below poverty line. However the overall numbers are expected to have been multiplied by now.

The existing Centrally Sponsored Scheme of Pre-Matric Scholarship for Other Backward Classes (OBCs) Students and Post-Matric Scholarship for Other Backward Classes (OBCs) schemes were formulated in the year 1998-99. Further the scheme for educational empowerment of EBC/DNT was launched in the year 2014-15. All these scholarship schemes have been operational since their inception. The schemes aim towards educational empowerment of the socio-economically backward classes, thereby facilitating the completion of education of the most vulnerable sections of the target population. However, the absence of a national census for the identification of OBC/EBC/DNT community has adversely impacted the outreach of the schemes, preventing a large number of potential beneficiaries from availing the scheme benefits.

2. SCHEME COMPONENTS: Keeping in view the present implementation status, an umbrella scheme namely “**PM YOUNG ACHIEVERS SCHOLARSHIP AWARD SCHEME FOR VIBRANT INDIA FOR OBCs AND OTHERS (PM –YASASVI)**” for OBC, EBC and DNT students has been formulated having following five sub-schemes:

- (i) Pre-Matric Scholarship for OBC, EBC and DNT Students
- (ii) Post-Matric Scholarship for OBC, EBC and DNT Students

- (iii) Top Class School Education for OBC, EBC and DNT Students
- (iv) Top Class College Education for OBC, EBC and DNT Students
- (v) Construction of Hostel for OBC Boys and Girls

(A) CENTRALLY SPONSORED SCHEME OF PRE-MATRIC SCHOLARSHIPS TO OBC, EBC AND DNT STUDENTS

1. OBJECTIVE

The objective of the Centrally Sponsored Scheme of Pre-Matric Scholarship for OBC, EBC and DNT students (who are not covered under SC, ST or OBC) is welfare and motivation to the children of these categories by providing financial assistance at pre matriculation or secondary stage.

2. SCOPE

- 2.1. Scholarship under the Scheme will be available for studies in India only and will be awarded by the Government of the State/Union Territory to which the applicant belongs i.e. where he is domiciled.
- 2.2. The scholarship will be provided for students studying in Government Schools only.

3. CONDITIONS OF ELIGIBILITY

- 3.1. The scholarships are open to Nationals of India only.
- 3.2. Scholarship award will be sanctioned in the case of students whose parents/guardians income from all sources does not exceed Rs.2,50,000/- per annum.
- 3.3. The students should be studying in class IX and X on a full-time basis in Government Schools only.
- 3.4. They should belong to either of OBC, EBC and DNT (who are not covered under SC, ST or OBC) categories through valid certificate.
- 3.5. A scholarship holder under this scheme will not hold any other educational scholarship for the purpose of studying in class IX and X. If awarded any other educational scholarship for studying in classes IX and X, the students can avail of either of the two scholarships as per his/her choice and should inform the awarding authority to the Head of the Institution about the option made.

3.6 The condition stipulated in this Ministry's notification no. 428 dated 16.02.2017 relating to provisions contained in Section 7 of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act 2016 are to be followed with further stipulation that if, for any reason, the authentication of Aadhaar fails in respect of any applicant, such an individual should be permitted to establish his/her identity by any other means so that genuine persons are not deprived of their benefits.

3.7 Income Certificate is required to be taken once only, i.e. at the time of admission to courses.

4. COVERAGE VALUE OF SCHOLARSHIP

4.1 The students shall be given a consolidated academic allowance of Rs. 4000/- per annum.

5. ADMINISTRATIVE AUTHORITY

5.1 The scheme will be implemented and administered in accordance with the procedures, state specific level conditions, laid down by the State Govts./UT Administration in this regard.

5.2 While all the OBC, EBC and DNT students with parents'/guardians' annual income of upto Rs. 2.50 lakh per annum are eligible, the State Government will make special efforts to identify the poorest eligible households from various sources and enroll students under the scheme in a mission mode. Further, these students would be monitored on regular basis so that they continue with their studies. Such students shall include (i) students from households with three or more deprivations as per SECC-2011 (ii) students from households where one or both the parents are illiterate.

5.3 The States/UTs may adopt methodology suitable to the local conditions for identification of such students e.g. OBC/EBC/DNT majority districts/blocks/villages may be taken first for identification of the poorest students. In this regard, help of local bodies, Municipal Corporations etc. may be taken.

5.4 Awareness drive shall be undertaken by the State Governments/UTs about the scheme through the Gram Panchayats Notice Boards, school committees, and discussions in the parent-teacher association meetings and other public awareness measures, in order to extend its coverage and also minimize any misuse by unscrupulous elements.

5.5 State Government should ensure that the beneficiary, at the time of admission, applies for the scholarship also. In this regard, the State Government may open facilitation centers or nominate a nodal officer in the educational institutions so that the entry into the student database for renewals and fresh admissions can be done in a stipulated timeframe.

5.6 The State Governments shall strive to put in place a scholarship portal that has all features as prescribed and share the data on a real-time basis with the Central portal.

5.7 The State/Central Government shall have robust monitoring systems, including field inspections, social audits, data analytics etc. so that timely payments are made to eligible beneficiaries.

6. APPLICATION FOR SCHOLARSHIP AND VERIFICATION

6.1 The concerned State Governments and Union Territory Administrations will lay down the detailed procedure for selection of students, which shall not be in contravention to these guidelines.

6.2 Application-on-the-day-of-admission: The institutions/ schools shall ensure that all students admitted to their institution apply on the IT portal for the scholarship on the same day as the date of admission into the institution.

6.3. On the day of admission itself, the institution shall verify on the scholarship portal that the student has taken admission in the institution and is now a bonafide student of the institution.

6.4 In case of renewal students, the student shall be auto-renewed based on the attendance and confirmation from the institution of the student having been promoted to the next class and having joined back the School/ Institution.

7. DURATION AND RENEWAL OF SCHOLARSHIP

7.1 The scholarship, once awarded, may be renewed during next academic year also by the concerned State Government/ Union Territory Administration unless the competent authority of the school recommends to the State Government/ Union Territory Administration, to discontinue the award with reference to relevant clause of these regulations governing the scheme.

7.2 The award once made will be payable until the student passes Class X, subject to satisfactory academic performance and attendance of 75% in every academic year. The attendance will be verified through Aadhaar based attendance System.

7.3 If a scholar is unable to appear in the annual examination owing to illness, the award may be renewed subject to production of medical certificate from prescribed authority and acceptance of the same by institution.

7.4 Scholarship for studying in any class will be available for only one year. If a student has to repeat a class, she/he would not get scholarship for that class for a second (or subsequent) year.

8. ANNOUNCEMENT OF SCHEME

The scheme will be announced by the concerned State Government/ UT Administration well in time, by giving advertisements in the leading language newspapers, local dailies and through their respective websites/ Scholarship portals and other modes of media.

9. ANNUAL ACTION PLAN

9.1 Every participating State/UT, on or before 28th February of the preceding year, will prepare a State level Annual Plan for the Pre-Matric OBC and others. The Action Plan should give clearly the targets, eligibility, proposed coverage separately for poorest households, processes for identification, systems for monitoring etc.

9.2 The Department will constitute a Project Appraisal Committee (PAC) to appraise and approve the Annual Action Plans w.e.f 2022-23. These plans would be appraised at the Centre and the outlay for each State would be finalized before 30th April, of every year. The constitution of the committee will be informed through separate instructions.

10. TIMELINES FOR THE SCHEME: All the States/UTs/Centre would adhere to the following timelines for processing of the applications and release of scholarship amounts during a financial year:

Sl. No	Line of Action	Timeline
1	Finalization of Notional Allocation	By 1 st April of the F.Y.
2	Submission of proposal by the States/UTs within Notional Allocation	By 30 th April of the F.Y.
3	Opening of Portal for registration by students	1 st April
4	Closing of Portal for registration	30 th June
5	Verification by the institutions to be completed	31 st July
6	Verification by the State Govt	15 th August
7	Release of Central Assistance into the SNA, as per the data uploaded on to the central portal	31 st August
8	Payment of scholarships by the State Govt using DBT process (before)	30 th September

11. MODE OF APPLYING

All applications shall be submitted on the online portal along with the required certificates. There shall be no paper applications. All online applications shall be auto-verified by linking the databases of the income and caste certificates, so as to minimize the manual verification.

12. 'FUNDS-LIMITED' NATURE OF THE SCHEME

12.1 There will be a 60: 40 sharing ratio between the Centre and States. For North Eastern States and for the states of Uttarakhand and Himanchal Pradesh the sharing ratio will be 90:10. For UTs without legislatures, 100% funds shall be provided by Centre. The central assistance for the scheme will be apportioned to States on pro-rata basis, based on population and other such criteria. Accordingly, a notional allocation (NA) under the Scheme shall be conveyed at the beginning of each financial year to States/UTs, with the request to send proposals within the NA. The broad procedure followed is as below:

(i) At the beginning of each financial year, notional allocation(NA) of funds of States/UTs is made by this Ministry, from the overall annual outlay of the Scheme, on the basis of population of each State/UT:-

(ii) States/UTs will incur expenditure under the Scheme at least to the sum total of "Central Assistance or NA and matching State share".

(iii) However, they would be free to allocate funds from the State-Plan, over and above the sum total of "Central Assistance or Notional Allocation and matching State share" for funding additional scholarship under the Scheme. Any such additional expenditure will have to be borne by the State Government/UT Administration itself, and will generally not be eligible for reimbursement from the Centre. However, such additional expenditure incurred by a State /UT may be considered and additional central assistance may be provided subject to availability of saving in notional allocation, towards the end of a financial year.

12.2 The entire scholarship amount - both from the State and Central Government - including the academic allowance and disability allowance, if any, will be paid directly into the account of the students or parents ONLY through DBT preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge-AePS).

12.3 The State Govt./UTs are required to adhere Deptt. of Expenditure (MoF), GoI's OM No. 1(13)/PFMS/FCD/2020 dated 23.03 2021 regarding the procedure for release of funds under the Centrally Sponsored Schemes (CSS) and monitoring utilization of funds with a

view to have more effective cash management and bring more transparency in the PEM. The procedure will be followed by all the State Governments and UTs regarding release and monitoring of funds under CSS.

12.4 The Ministry of Social Justice vide notification number 428 dated Feb,16,2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16th February 2017. The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

12.5 The implementation of the scheme would be in accordance with the provisions of GFR 2017. Submission of UC should be as per prescribed forms as per GFR, 2017. Further, as per provisions of rule 230(8) of GFR, 2017, all interest or other earnings against Grants-in-aid or advances released to any grantee institution should be mandatorily remitted to the Consolidated Fund of India immediately after finalization of accounts.

12.6 **Administrative Charges:** The administrative cost for administration, monitoring and evaluation shall be limited to 1% of the annual scheme cost. The cost would be utilized for development of portal, conduct of social audits, publicity and awareness or any other activity for the efficient implementation of the scheme.

13. IT SYSTEMS AND DATABASE OF THE BENEFICIARIES

13.1. The scheme shall be run on an online platform with robust cyber security measures that would assure transparency, accountability, efficiency, and timely delivery of the assistance without any delays. The National Scholarship Portal (NSP) would be suitably modified for this purpose.

13.2. If any State is already running an online portal that fulfills all the laid down parameters, they can continue with it, but shall share the data on real-time basis to the National Scholarship Portal or any other portal as specified by the Department of Social Justice & Empowerment in due course through instructions for enabling constant monitoring. Therefore, all States/UTs implementing the scheme will migrate to online processing of disbursement of scholarships, where not already done. The scholarship portal should mandatorily have the following features:

a) At the time of admission, every student should provide an Aadhaar ID/Aadhaar EID and other alternative form of ID as per this Ministry's notification no. 428 dated 16.02.2017 which will enable elimination of duplication and false claims. The Aadhaar authentication is mandatory in case of renewals, if not provided at the time of admission. The Aadhaar number entered by the students should go through demo-auth on real-time basis before allowing entry into the registration portal.

- b) The States shall undertake fool-proof verification of the eligibility, caste status, Aadhaar identification and bank account details on the online portal.
- c) There shall be no upload of any documents or any certificates into the system. All data should be auto-verified by linking databases through digilocker or any such mechanism, such as database of income certificates, domicile and caste certificates issued by State/District Administration, using Aadhaar number as the link.
- d) All verification process of the students should be done using the above authenticated databases automatically using the digital process with little or no manual intervention. There should be no system of verification by the institutions or even the district level officers. Till such time such a system is put in place, the manual verification shall be completed within 30 days from the date of application, with a provision for 'presumed approval' if the same is not completed within 30 days.
- e) A suitable system will be put in place for taking Aadhaar based attendance system which is non-intrusive and automatic. Till such a system is finalized by the Central Govt., the institution shall upload the attendance of the scholarship holder every month in the Attendance module that would be developed in the IT system.
- f) There shall be no system of calling for the bank account details of the students and authenticating it. All payments should preferably go through Aadhaar Based Payment System (APB – Aadhaar Payment Bridge) after checking the Aadhaar number with the NPCI mapper.
- g) The renewals should be automatic based on promotion to the next class and having the required attendance, subject to confirmation of the student having joined back the same course. There should not be any requirement for the student to apply for renewals.
- h) Apart from this, the States shall maintain a complete database of the beneficiaries under various other scholarship schemes to ensure de-duplication of the beneficiaries.

13.3 All the State Governments and Union Territory Administrations implementing the scheme will maintain the data of all the beneficiaries along with the amount of scholarship on their online portal.

13.4 The servers of the State Governments shall be synchronized with the central server on a real-time basis so that at any point of time, the central server shall reflect the data of the whole country.

14. MONITORING AND EVALUATION:

14.1 The monitoring of the financial and physical performance of the scheme will be done through seeking detailed information from the Agencies implementing the Scheme. On the physical aspects the Agencies implementing the scheme will be required to furnish quarterly progress report regarding the number of beneficiaries receiving award under the scheme, both class-wise and gender-wise. On the financial year and expenditure proposed for the present financial year will be submitted by the Agencies concerned.

14.2 The Ministry of Social Justice & Empowerment may get the scheme evaluated by entrusting a research study to reputed institutions/ agencies, on the performance of the Scheme in different parts of the country, under this Ministry's centrally sponsored Scheme of Research and Training.

14.3 There shall be thorough evaluation of the outcomes of the scheme in regular intervals to ascertain the effectiveness of scheme implementation and for tracking the progress of the students. This may include conduct of social audits once a year, annual third-party evaluation, and half-yearly self-audited reports from each institution.

14.4 The social audits are to be conducted by the Social Audit Units of the State Governments formed by the Ministry of Rural Development, Govt. of India duly meeting the cost from the administrative cost of the scheme.

14.5 The State Government shall also set up a robust monitoring mechanism for monitoring the academic progress of the students enrolled to the scheme.

15. MECHANISM FOR REDRESSAL OF GRIEVANCES

15.1. There shall be an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

15.2. The student shall be able to lodge a grievance either through the portal or by a mobile app.

15.3. Every institution shall have a Grievance Redressal Officer (GRO) who is responsible for entertaining the grievances and resolving them by following up with the appropriate authority.

15.4. The non-resolution of the grievance at the institution level in a given time frame shall automatically be escalated to the district and later to the State level for resolution.

16. OTHER CONDITIONS FOR AWARD:

16.1 If a student violates school discipline or any other terms and conditions of the scholarship, scholarship may be suspended or even cancelled, subject to the satisfaction of the competent school authority. The State Government/ Union Territory Administrations can also directly cancel the award if duly satisfied of the reasons of violation of these regulations governing the scheme.

16.2 Migration of students from one institution to another would not normally be allowed during the course of academic year except under exceptional circumstances and in the interest

of student's academic career.

16.3. The scholar obtaining benefits under this scheme shall not be allowed to avail of benefits under any other pre-matric scholarship scheme.

16.4 Only two boys of the same parents/guardian will be entitled to receive scholarships. This restriction will, however, not apply to girls. Accordingly, scholarship availed by girls of same parents/guardian will not adversely affect admissibility of availing scholarship upto two boys of same parents/guardian.

16.5 Regular attendance record not less than 75% in the previous year should be pre-requisite for availing scholarship.

16.6 At least 5% students with disabilities should be covered for grant of the scholarships. 30% of the beneficiaries should be reserved for girl students.

16.7 If a student is found to have obtained a scholarship by false statements, his/ her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.

16.8 The provisions of this scheme can be changed at any time at the discretion of the Government of India.
